

**RUTLAND PUBLIC SCHOOL  
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS  
JUNE 11, 2013**

**School Board Members Present:**

Peter Mello  
Hurley Cavacas, Jr.  
Richard Courcelle  
Peter Fagan  
Jamie Pemrick  
Kate Thomas  
Rob Towle  
Cooper Babbitt

**Members Absent**

Daniel Alcorn  
Wayne Cooke  
Rob Kurchena  
Erin Shimp

**Also Present:**

Superintendent Mary Moran  
Assistant Superintendent Rob Bliss  
Lyle Jepson  
Bill Olsen  
Susanne Engels  
Ellie McGarry  
Peter Amons  
Wil Cunningham  
Patricia Aigner  
Cathy Farman  
Steve Sampson  
Nicole Carter

The meeting was called to order at 6:30 pm followed by the Pledge of Allegiance. Chair Mello noted the absence of Commissioners Shimp, Alcorn, Kurchena, and Cooke. Mr. Mello welcomed new student representative Cooper Babbitt.

**CALL TO  
ORDER**

**ROLL CALL**

Motion by Fagan / Towle to accept the minutes of the May 28, 2013 regular school board meeting with the following correction: remove Patricia Aigner from "absent school board members" list. Motion passed unanimously by all those in attendance.

**MOTION:  
MINUTES  
05/28/13  
MEETING**

Written and Oral Communications - None

**WRITTEN &  
ORAL  
COMMUN-  
ICATIONS**

Recognition - Mr. Mello welcomed City Representative Larry Coupoli District 5 - 2. Mr. Coupoli read a concurrent Resolution from the State Legislative honoring Lyle Jepson on being named the 2013 Technical Center Director of the Year. Mr. Jepson said this is an honor and praised the STC staff and students. Ms. Moran said Steve Sampson was the AP of the year and that Resolution will be announced in January.

**RECOGNI-  
TION**

Year End Report - Ms. Moran reviewed and named some of the end of the year activities at all the schools. She said this has been a terrific year for adults and students. She read the athletic final report. Allen Street campus graduation was today and there was a lovely celebration. Mr. Mello commented about the alternatives we provide for students, including Allen Street campus, and hopes the Board continues to support these opportunities.

**EDUCATION  
REPORT**

**YEAR END  
REPORT**

Mr. Bliss reviewed summer activities for faculty. He said the last inservice day of the year is June 18. He reviewed some of the training and courses which will be going on. There were 49 proposals received from faculty for teaching professional development to others. The big themes include aligning curriculum and instruction with Common Core and Next Generation state standards and anything having to do with positive intervention and support.

Summer Hiring Protocol - Ms. Moran reviewed past practice for hiring in the summer with Board ratification at their August meeting. She said this year there are not many openings remaining.

**SUMMER  
HIRING  
  
MOTION:  
SUMMER  
HIRING  
PROTOCOL**

Motion by Fagan / Towle to authorize the Superintendent to notify the Board via e-mail, of potential hires during the summer. If there is no significant objection to the recommended candidate, the position will be hired and filled. The Board will ratify such actions at the next regularly scheduled Board meeting. Passed unanimously by all those in attendance.

Motion by Towle / Thomas to approve the Licensed and Non-licensed section of the Personnel Memorandum No. 484 dated June 7, 2013, as recommended by the Superintendent of Schools.

**PERSONNEL  
  
MOTION:  
APPROVE  
PERSONNEL  
MEMO &  
AMEND-  
MENT #484**

Amendment by Thomas / Towle to approve the Licensed and Non-licensed section of the Personnel Memorandum Addendum No. 484 dated June 11 2013, as recommended by the Superintendent of Schools.

The appointments, transfers, retirements, resignations and a family/medical leave were reviewed by Superintendent Moran. They are attached.

Amendment and amended motion passed unanimously by all those in attendance.

Acceptance of FY 13 IDEA-B Grant Funds - Ms. McGarry said annually, the board needs to approve the IDEA - B grant funds. These are special education monies we receive each year. There are no real changes this year in how the money is being spent. Ms. McGarry reviewed staffing and supplies. The grant award allocation for FY14 K-12 is \$570,910.00 and Pre-School is \$19,515.37.

**BUSINESS  
REPORT**

**MOTION:  
ACCEPT  
FY13 IDEA-B  
GRANT AND  
IDEA-B  
PRESCHOOL**

Motion by Fagan / Thomas to approve accepting the FY13 IDEA - B Grant Funds in the amount of \$570,910.00 for K-12 and IDEA - B Preschool for \$19,515.37 as presented.

Ms. Moran said this is about the same amount as in the past.

Motion passed unanimously by all those in attendance.

Technology Bid Approval and FY 14 Leasing Approval for Buses and Technology - Mr. Amons said the first bid is for replacing computers.

Technology Bid Approval: Motion by Cavacas / Towle that Rutland City Public Schools accept the bid of \$81,422.40 for the purchase of student computers from The Top Floor of Middlebury, Vermont and the assorted purchases of additional computers for a grand total of \$100,000.

**MOTION:  
TECHNOL-  
OGY BID  
APPROVAL**

There were questions from Board members and Mr. Amons provided more information. The remaining \$18,500 will be spent toward the beginning of the school year, but will pay for individual computers. Ms. Aigner has a replacement plan and that is how it is determined what gets replaced. The \$81,400 includes loaded software and operating systems. No further expenditures are anticipated.

Motion passed unanimously by all those in attendance.

Bus Lease: Mr. Amons said this is a three year lease with a company from Grand Isle, Vermont. It was put to bid and this is the lowest This is for the leases on the buses approved at the last meeting.

**MOTION:  
BUS LEASE  
APPROVAL**

Motion by Cavacas / Thomas that Rutland City Public Schools lease \$270,000 of computers and buses from Municipal Leasing Consultants (MLC) substantially on the terms as contained in the MLC proposal dated June 4, 2013. The Rutland City Board of School Commissioners authorizes the Superintendent to sign all documents associated with the transaction.

Mr. Amons said this is the last requirement needed for approval.

Motion passed unanimously by all those in attendance.

Contingency for RHS Scoreboard - Mr. Amons said the scoreboard is in bad condition and has been discussed for years. It no longer functions reliably. We are only replacing the part that is seen, but it is electronic. This is not a total replacement. The vendor will do all the installation. If approved, this will leave \$10,000 in contingency.

**MOTION:  
APPROVE  
SCORE  
BOARD  
EXPENDI-  
TURE FROM  
FY13  
CONTIN-  
GENCY**

Motion by Courcelle / Fagan that the Board of School Commissioners approve charging the FY13 contingency account expenditures of \$19,850 for the acquisition of a Score Board at the Rutland High School Alumni Field from Vermont Display Inc. of North Ferrisburgh.

There were questions from Board members and Mr. Amons and Ms. Moran provided more information. These upgrades will not materially change the look of the scoreboard; it will be essentially the same footprint and design. Nothing else is needed for approval.

Motion passed unanimously by all those in attendance.

**PROPOSED  
COCA COLA  
AGREE-  
MENT**

Proposed Coca Cola Agreement - Ms. Moran said over the years, we have had an agreement with Coca Cola to sole-source their products in vending machines. They are filled with water and juices, not soda. They are offering a five-year agreement with a \$3000 payment each year to maintain their products in the buildings. Ms. Moran said in previous years, Coca Cola was associated with scoreboard sponsorship. That is no longer the case. She said it is now time to renew this agreement and she would like a sense from the Board. We can sign a five or seven year contract at \$3,000 a year. Ms. Moran answered Board member questions. She reiterated that the scoreboard will have no advertising. The Boosters are bound to only using Coca Cola products and they are aware of that. Commissioner Courcelle questioned why the Board is being asked about this. He said the administration approves many contracts without going to the Board. Ms. Moran suggested this come to the Board because it had been a topic of Board discussion in the past and because the scoreboard was being approved for improvements. She said she has reviewed the contract and it is identical to one we have done in the past. Mr. Courcelle said he is not comfortable with the Board weighing in on contracts like this. Commissioner Thomas suggested contacting local Vermont beverage companies to see if they would be interested in providing this type of service. Ms. Moran said she would be glad to look into it and noted this is the local Coca Cola operation. Mr. Mello asked Ms. Moran to continue to pursue the contract with Coca Cola.

Cooper Babbitt announced that YES plan is winding down. The RHS YES Plan Musical, Wizard of Oz, will be performed this weekend. YES Plan open house is on Monday. The Jazz Band attended Discover Jazz in Burlington last week. The school newspaper released its final issue and features student journalism and writing.

**ANNOUNCE-  
MENTS**

Building Committee Report - Summer Building and Grounds Work Plan - Mr. Cavacas noted the printed report and said several security projects were scheduled including a new public address system and rekeying interior and exterior doors at various schools. Commissioner Pemrick asked about door security and if it was still being pursued. Mr. Cavacas said it is being studied and is part of the larger security plan upgrade being pursued with NBF. Ms. Moran said there should be more on this in early fall.

**COMM  
REPORTS**  
  
**BUILDING  
COMM.  
REPORT ON  
SUMMER  
PLANS**

New Business - Commissioner Towle congratulated alumnus Caroline Boutwell who recently won the National Swim Championship in Atlanta. He also said he toured the Allen Street campus last week and he praised the operation and said it is a good opportunity.

**NEW & OLD  
BUSINESS**

Old Business - None

**MOTION:  
EXECUTIVE  
SESSION**

Motion by Towle / Thomas at 7:18 pm, after a recess, for the board to convene to executive session for the purpose of discussing contractual matters, the premature release of information regarding those subjects which would place the Board at a substantial disadvantage. Unanimously passed by those in attendance.

The Board came out of executive session at 7:27 pm.

**PUBLIC  
SESSION**

Motion by Cavacas / Thomas to ratify the Rutland Administrators Association contract, effective July 1, 2013 to June 30, 2016:

- No substantive language changes.
- Health insurance co-payment:
  - FY 14 - 12.5%
  - FY 15 - 13.5%
  - FY 16 - 14.5%
- Pension contribution: 4.8% each year.
- Salary increase:
  - FY 14 - 2.25%
  - FY 15 - 2.5%
  - FY 16 - 2.5%

**MOTION:  
RATIFY  
RUTLAND  
ADMINI-  
STRATORS  
ASSOCIA-  
TION  
CONTRACT**

Unanimously passed by those in attendance.

Motion by Towle / Fagan to adjourn at 7:40 pm. Passed.

**ADJOURN**

Respectfully submitted

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Janet Mondlak  
Recording Secretary

TO: Board of Education

FROM: Mary E. Moran, Superintendent

DATE: June 7, 2013

RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 484 dated June 7, 2013, be approved as recommended by the Superintendent of Schools.

### A. LICENSED SECTION

#### 1. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
David Garland	LTS Special Educator/NW	\$12,966.94	8/23/13-10/28/13
Roman Smiechowski	Driver Education/RHS	\$48,891.00	8/23/13
David Stewart	Special Educator/Allen Street <i>(Recall Rights)</i>	\$35,853.00	8/23/13

#### 2. Transfer

<u>Name</u>	<u>Position From/To</u>	<u>Effective</u>
Matt Jensen	Special Ed. @ NW/Special Ed. @ RMS	8/23/13

#### 3. Grades 7-12 Department Chairs-2013-2014

<u>Name</u>	<u>Team</u>
Breana Coombs	World Language
Tyler Weideman	Social Studies
Ann Marie Mahar	Science
Joshua Bunker	Mathematics
Matt McDonough	English
Margaret Lawrence	Wellness/FACS/D.E.
Nate Bellomo	K-12 Health/Physical Education
Jennifer Wigmore	Guidance
Jennifer McLemore	Howe Center

#### 4. Middle School Team Leaders- 2013-2014

<u>Name</u>	<u>Team</u>
Ted Lindgren	Omega 7
Sandy Celauro	Explorer Team 7
Marisa Astin	Synergy Team 8
Bianca McKeen	Evolution Team 8
Mike Lenox	Unified Arts

#### 5. Rutland Intermediate School Team Leaders - 2013-14

<u>Name</u>	<u>Team/Grade</u>
Todd Stratton	3
Susan Candon	4
Kristen Ramey	5
Jason Ballard	6
Jenna Chamberlain	Special Ed.
Bob Baxter	Paraeducator

## ***B. NON-LICENSED SECTION***

### 1. Retirement/Resignation

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Kasandra Howe	Paraeducator/NW	6/30/13
Steve Marro	Paraeducator /RHS	6/30/13
David Sly	Paraeducator/ASC	6/30/13
Joshua Taylor	Paraeducator/ASC	6/30/13

### 2. Transfer

<u>Name</u>	<u>Position From/To</u>	<u>Effective</u>
Betty Kapitan	Business Office/Superintendent's Office	TBD

### 3. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Jennifer Coltey	Volunteer Coordinator/NW	\$10,773.00	8/26/13
Kerri Rappaport	Secretary / RMS & RIS	\$20,604.37	8/23/13

### 4. Family/Medical Leave

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Heather Kent	Paraeducator/NE	8/26/13-10/4/13

## ***ADDENDUM***

**TO:** Board of Education

**FROM:** Mary E. Moran, Superintendent

**DATE:** June 11, 2013

**RE:** Personnel Memorandum – Non-Licensed

**RESOLVE:** That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 484 dated **June 11, 2013**, be approved as recommended by the Superintendent of Schools.

**1. Resignation**

Name

Greg DeAngelis

Position/Location

Paraeducator/RIS

Effective

6/30/13