

**RUTLAND PUBLIC SCHOOL
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS
MAY 27, 2014**

School Board Members Present:

Richard Courcelle
Rob Kurchena
Alison Notte
Matthew Olewnik
Erin Shimp
Kate Thomas
Christian Wideawake

Members Absent

Peter Mello
Daniel Alcorn
Hurley Cavacas, Jr.
Peter Fagan
Cooper Babbitt

Also Present:

Superintendent Mary Moran
Assistant Superintendent Rob Bliss
Steve Sampson
Susanne Engels
Peter Amons
Ellie McGarry
Bill Olsen
Ted Guilmette
Glenn Olson
John Rice
Patricia Aigner
Lyle Jepson
Wil Cunningham
Patricia Aigner

The meeting was called to order at 6:30 pm followed by the Pledge of Allegiance. Acting Chair Courcelle noted the absence of Commissioners Mello, Fagan, Cavacas, Alcorn and Student Representative Babbitt.

CALL TO ORDER

ROLL CALL

Motion by Thomas / Notte to accept the minutes of the May 13, 2014 regular school board meeting as written. Motion passed unanimously by all those in attendance.

MOTION:
MINUTES
05/13/14
MEETING

Written and Oral Communications

WRITTEN &
ORAL
COMMUN-
ICATIONS

Jane Callahan of Rutland City commented on today's storm and tornado warning and asked if there are safety protocols. She went to the softball game today at Northeast School and the team members were sent in to the building but without an adult. She said there were teachers in the building but no one knew about a safe place to go, in case of a tornado. Ms. Moran thanked Ms. Callahan for her concern and said that while there are all types of protocols for many types of emergency issues, there is not one specific to a tornado. She will have administration look into why the coach did not come in to the building with the students. She also said they will immediately look into specific tornado protocols.

REQUEST
FOR
TORNADO
SAFETY
PROTOCOLS

Welcome New Student Representatives - Mr. Courcelle welcomed the two new student representatives to the Board, Lydia Glick who will be a junior and Brendan Wright who will be a senior. Ms. Moran said they will be observing the meeting tonight and they will assume their positions on the Board at the next meeting.

WELCOME
NEW
STUDENT
BOARD
REPRESENTATIVES

Graduation and End of the Year Plans - Ms. Moran reviewed the end of the year events and plans at all the schools. She reviewed graduation and 50th year celebration events.

EDUCATION
REPORT

GRADUA-
TION & END
OF YEAR
PLANS

Spanish Sister City - Ms. Moran said over the years, the school board has been supportive of Global Studies but the Board has not been in favor of student travel for the sake of touring. RHS Global Studies teacher Patricia Alonso and others have been

SPANISH
SISTER
CITY

forging a sister city relationship with the city of Pont de Suert in Spain. Mr. Olsen introduced two students and talked about some of the connections that have been made with schools in other countries. Ms. Alonso has found this school in Spain and traveled there in April. She explored the schools and met with personnel. Mr. Olsen said protocols are being developed to forge a partnership. Woodstock High School has a good model and we have been learning from them. Ms. Alonso reviewed the town and school she visited and is recommending for partnership. They were very welcoming and are quite interested in developing the exchange. One of the students talked about his positive experience with a Rotary exchange student from Madrid at RHS this year and the connection they have made. Another student said he thinks it would be great to create the exchange with the school in Spain. Mr. Olsen said the Spanish school is interested in sending students to Rutland in September and we would like to send students there the following year. Ms. Alonso reviewed Woodstock's partnerships -- a longer term connection with a school in France and a new one in Spain. Mr. Olsen said Woodstock's travel expenses are mainly student funded but they do some fundraising. If a student cannot afford the full cost, they help the student to get there. Ms. Moran said that is something we have been very cognizant of. Mr. Courcelle said several years ago, the Board debated the issue of travel. Mr. Bliss said at that time, the Board intentionally left the door open for this type of relationship and travel. Ms. Moran asked for a sense of the Board about accepting the Spanish students in the fall and working on discussion and protocol for sending our students in 2015. Board members spoke favorably about moving forward with developing the relationship.

**SPANISH
SISTER
CITY, cont.**

**PRE-K
UPDATE**

Pre-K Update - Mr. Bliss gave an update on H.270 which passed during this legislative session. It will be a process to learn about the new law and to plan for FY16, when it takes full effect. He reviewed the key components. By 2016, we cannot cap the numbers. He reviewed the implications for Rutland City Schools, including requiring that we include costs in our budget, required reporting to the Agency of Education, and required collecting and reporting child progress data to the Secretary of Education. He said school boards may limit the geographic boundaries of choice (it cannot be smaller than our district). In FY16, the anticipated number of students can be counted for average daily membership. Board members asked questions and Mr. Bliss further clarified the potential work load, certifications, space issues, the Bennington Model and start-up costs, administration of the program, reporting to the state, and the funding mechanisms and implications. He said there will be community forums and meetings as we move forward. Ms. Moran said the Governor will be in Rutland tomorrow with other Administration officials and Legislators, and he will be signing the Bill at Stafford Pre-K.

PERSONNEL

Motion by Shimp / Thomas to approve the Licensed and Non-licensed section of the Personnel Memorandum No. 503 dated May 16, 2014, as recommended by the Superintendent of Schools.

**MOTION:
PERSONNEL
MEMO #503**

Ms. Moran announced two administration recommendations. One is for Ted Guilmette for the position of Director of Stafford Technical Center. He has been the Assistant for many years. And the other is for Glenn Olson to be the new Assistant Director at STC. She said Glen and Ted will make a great team.

The other appointments and resignations were reviewed by Superintendent Moran. They are attached.

Motion passed unanimously by all those in attendance.

Motion by Shimp / Notte to approve the Licensed and Non-licensed section of the Personnel Memorandum No. 503 Addendum dated May 27, 2014, as recommended by the Superintendent of Schools.

**MOTION:
PERSONNEL
ADDENDUM
#503**

The appointment was reviewed by Superintendent Moran and is attached.

Motion passed unanimously by all those in attendance.

**BUSINESS
REPORT**

Bids - Mr. Rice and Mr. Amons explained all bids and bidders.

BIDS

Asbestos Abatement - Mr. Rice said the Board previously approved \$20,000 as abatement related to the energy performance work.

**MOTION:
ASBESTOS
ABATE-
MENT**

Motion by Notte / Shimp to award the bid for asbestos abatement for all three school locations to Mansfield Environmental for \$17,750 as presented. Passed unanimously by all those in attendance.

Custodial Supplies 2015

**THREE
MOTIONS
FOR
CUSTODIAL
SUPPLIES
2015**

Motion by Thomas / Olewnik to award Swish Kenco the bids for floor care products totaling \$15,393.71, as presented. Passed unanimously by all those in attendance.

Motion by Notte / Wideawake to award the bid to Foley for paper products totaling \$17,648, as presented. Passed unanimously by all those in attendance.

Motion by Thomas / Shimp to award Central Paper the bid for miscellaneous custodial supplies and soaps totaling \$9,178.55, as presented. Passed unanimously by all those in attendance.

**MOTION:
STC STEM
PROGRAM
RENOVA-
TIONS**

STC STEM Program Renovations - Mr. Rice reviewed the design and bidding process for the STC STEM Program renovations. He reviewed the alternates and said some were removed because of the amount of the bids and also because one of the STC departments will take on one of the projects next year. A 10% contingency was added and all is in line with the budgeted amounts.

Motion by Notte / Thomas to award the contract for the STC STEM project to Wright Construction in the amount of \$468,840 and to award the contract for Construction Technology relocation to Russell Construction in the amount of \$220,540 with authority to increase the contract amounts (for both projects) by \$77,610 (contingency) should the need arise, as presented. Passed unanimously by all those in attendance.

**MOTION:
SCHOOL
BUS
REPLACE-
MENT 2015**

School Bus Replacement 2015 - Mr. Rice said we are buying two buses for the next school year. One is a 71 passenger standard and one is mid-size handicap accessible.

Motion by Olewnik / Thomas to award the contract for the replacement of the 71 passenger school bus to DATTCO for \$84,936 and the contract for the mid-size handicap compliant bus to New England Transit Sales for \$800.951, as presented.

Passed unanimously by all those in attendance.

**MOTION:
PICK-UP
TRUCK
REPLACE-
MENT 2015**

Pick-Up Truck Replacement 2015

Motion by Shimp / Thomas to award the replacement of the pick-up truck to G. Stone Motors for \$23,095 as presented. Passed with one recusal (Wideawake)

Towed Platform Lift - Mr. Rice said this was a safety item and the Board has agreed to use \$20,000 from contingency funds. After researching products and dealers, we rented one for a day to make sure it would work for us. As a result of the analysis, Mr. Rice recommends the following lift:

**MOTION:
TOWED
PLATFORM
LIFT**

Motion by Notte / Shimp to authorize the purchase of the new Nifty Lift TM 34T towed platform lift in the amount of \$25,000, as presented.

Mr. Amos said the buses and asbestos abatement were both below budget so this amount will be all right, although more than originally anticipated.

Passed unanimously by all those in attendance.

**SUMMER
WORK PLAN**

Summer Work / Project Plan - The summer work list was distributed. Mr. Rice said they have already started many components of the energy performance contract.

Announcements

**SUPERIN-
TENDENT'S
REPORT**

- Ms. Moran distributed the Raiders of the Arts, RHS combined literary and arts magazine. It is an excellent publication.
- On June 6 grade 2 students from Northeast and Northwest will be having a combined picnic lunch with shared activities as a way to meet new friends they will be with next year at RIS.
- At Northeast, kindergarten and grade 1 students will be doing their step up activities on June 9.
- At Northwest, the Kids Running / Wellness program ends this Friday. Crowley Road race and kids' fun run is June 8. The final "Caring Canines" visit with Therapy Dogs occurs this week; huge thank you to the Caring Canines program for coming in monthly to allow students to read with their lovely dogs!
- At RIS last Wednesday the Faculty played the Students in a two inning "Go Pink" whiffle ball game to raise money for cancer and they raised \$400.00. Sponsored by the Student Council.
- On June 6 there will be a Class Day breakfast for RMS 8th graders. This annual celebration on behalf of our departing students is hosted by eighth grade parents and guardians. RMS Enriched Studies Program (ESP) begins on June 9.

**ANNOUNCE-
MENTS**

Legislative Report - Ms. Moran recommended the May 16 final legislative overview report for Board members. Some important education bills passed and some will be back when the legislative session starts up again.

**LEGISLA-
TIVE
REPORT**

Committee Reports - None

**COMM.
REPORTS**

New Business

Carly Ferro Scholarship Award - Ms. Moran said this is a second scholarship in her name with a different source of funding. The criteria for the award were reviewed. Ms. Moran said we are very grateful to the Carly Ferro Foundation.

Motion by Shimp / Thomas to accept the Carly Ferro Foundation Scholarship as presented. Passed unanimously by all those in attendance.

Old Business

School Choice - The Board received the final report on Act 129.

Motion by Notte / Thomas at 7:58 pm, after a recess, for the board to convene to executive session for the purpose of discussing a personnel matter, the premature release of information regarding those subjects which would place the Board at a substantial disadvantage. Unanimously passed by those in attendance.

The Board came out of executive session at 8:16 pm.

Motion by Thomas / Wideawake to adjourn at 8:17 pm. Passed.

Respectfully submitted

Janet Mondlak
Recording Secretary

**NEW
BUSINESS**

**MOTION:
ACCEPT
CARLY
FERRO
FOUNDA-
TION
SCHOLAR-
SHIP**

**OLD
BUSINESS**

**SCHOOL
CHOICE**

**MOTION:
EXECUTIVE
SESSION**

**PUBLIC
SESSION**

ADJOURN

TO: Board of Education
FROM: Mary E. Moran, Superintendent
DATE: May 23, 2014
RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 503 dated May 23, 2014, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Administrative Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Ted Guilmette	Director/STC	\$111,415.00	7/1/14
Glenn Olson	Assistant Director/STC	\$98,991.00	7/1/14

2. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Brett Lertola	Mathematics/RHS	\$32,848.00	8/22/14
Anthony Trombetta	English (1 year)/RHS	\$37,775.00	8/22/14

B. NON-LICENSED SECTION

1. Resignation

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Brittney Buck	Paraeducator/RHS	6/30/14
Tiffany Pagan	Paraeducator/ASC	5/21/14

2. RSSA Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Alexandra Moore	Secretary/RHS	\$29,904.00	TBD
Amy Hier	Secretary/NE & NW	\$25,888.80	TBD

Addendum Personnel Memorandum

TO: Board of Education
FROM: Mary E. Moran, Superintendent
DATE: May 27, 2014
RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 503 – Addendum dated May 27, 2014, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Appointment

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Travis Crewdson	Mathematics/RHS	\$34,490.00	8/22/14