

**Rutland City Board of School Commissioners
Performance Excellence Workgroup**

**Meeting Notes
May 6, 2015**

Attending: D. Courcelle, H. Cavacas, R. Kurchena, J. Pencak,
Also Attending: R. Bliss, J. Sabataso

The meeting began at 4:05 p.m.

Mr. Courcelle welcomed all and reviewed the work of the group to date. He supplied new workgroup member Ms. Pencak with a packet of information relating to the research and work that had been done prior.

The workgroup has been functioning for one year. The RPS Vision Statement is complete and has been adopted. The next steps in the initiative are the development of Values Statements and Long-Range Goals, which will be followed by development of Key Performance Measurements (outcomes measures). The goals should be aspirational and foster a dynamic learning environment.

There is a board retreat in August and again in January 2016. It was suggested that both retreats be focused on the PE initiative, with completion of the next stage ideally by, or at, the January 2016 retreat.

It may be advantageous to have a performance improvement consultant/facilitator help the Workgroup advance the next stage of the initiative in a focused manner. The development of Values and Goals will need to involve the school board, administration and faculty.

Mr. Courcelle has worked with a local consultant successfully for a few years on performance excellence initiatives and suggested that the Workgroup meet with the consultant to review the next stage, with a subsequent proposal developed by the consultant outlining the scope and cost of services. He will meet with the consultant to provide background, and will invite the consultant to the next workgroup meeting.

Next Meeting:

The next meeting of the Performance Excellence Workgroup will be at 4 p.m. on Wednesday, May 27 at Longfellow.

The meeting adjourned at 5:15.

*Rutland City Public Schools cultivates a passionate, diverse, and resilient
community of critical thinkers who learn with purpose, create innovative and
responsible solutions, and lead lives of integrity.*