

RUTLAND PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS

June 14, 2016

School Board Members Present:

Dick Courcelle
Hurley Cavacas, Jr.
Peter Fagan
Alison Notte
Matthew Olewnik
Joanne Pencak
Erin Shimp
Kate Thomas
Christian Widewake
Student Representative Nova Wang

Members Absent:

Rob Kurchena
Daniel Alcorn
Student Representative Connor Solimano

Also Present:

Superintendent Mary Moran
Assistant Superintendent Rob Bliss
Peter Amons
Patricia Aigner
Michael Dereyjanik
Kristin Holsman-Francoeur
Ellie McGarry
Glenn Olson
Loren Pepe
Steve Sampson
Greg Schillinger

The meeting was called to order at 6:30 pm followed by the Pledge of Allegiance. Chair Courcelle noted the absence of Commissioners Kurchena and Alcorn.

CALL TO ORDER

Motion by Fagan/Shimp to accept the minutes of the May24, 2016 regular school board meeting as written. Minutes Stand.

**MOTION:
MINUTES
5/24/16**

Communications - Written – Student Representative Wang read a note of thanks to the Board from Student Representative Lydia Gulick.

**COMMUNICA
-TIONS**

Performance Excellence Initiative/Progress – Measures to be used have been defined by the team. There will be a meeting to map out the schedule for coming year.

PEI UPDATE

School Program Update: Student Representatives' Report – Last Friday was the last day of school and YES Plan Presentation Day at RHS. Thursday was the RHS Graduation. Graduation ceremonies were held at RMS and RIS on Friday. Best wishes to the Class of 2016 were conveyed. Connor Solimano sends regrets regarding tonight's meeting.

**SCHOOL
PROGRAM
UPDATE**

SBAC Update - Smarter Balanced Assessment Consortium – Assistant Superintendent Rob Bliss presented on SBAC results after the second year of full implementation. A two year cohort view of the percentage of students achieving the standard, a two year cohort view of the mean scale and a view of the performance of students related to what would be a statistical years growth in English Language Arts and Math were reviewed. Discussions revolved around: further reporting (once State-wide results are released), investigating comparisons of what other districts are doing for success as appropriate, how a year of growth is measured, tracking trajectories and linking Grade 3-8 assessments to Grade 11 assessments and how the assessments differ. We are seeing ELA intervention trumping math intervention. Results are reflective of the Common Core not being around long enough to affect scores.

**SBAC
UPDATE**

Central Office Reports – Superintendent – We continue to honor and cultivate our alumni and homecoming events. The Class of 1966 was 63 strong at graduation events. Rutland High School Alumni and Friends Association information was distributed. Thanks was noted for all staff involved in making year events successful. Superintendent Moran recognized Nova Wang and Ryan French who were both selected for the National Orchestra. This is Nova's second year to receive this honor. Nova reviewed the selection process. Spring sports teams had a

**CENTRAL
OFFICE
REPORTS**

successful season. Chloe Levins is a State Champion Medalist for Girls' Golf and Logan Broyles is a State Champion Medalist for Boys' Golf. Both golf teams finished second. Boys' Lacrosse and Baseball both made it to the semi-finals.

**CENTRAL
OFFICE
REPORTS
(CONT.)**

Year End Report and Summer Hiring Protocol – Superintendent Moran complimented faculty and school leaders for their work with the hiring process. There are 34 changes in personnel (retirements, resignations, transfers.) There are three positions left to fill. Summer hiring protocol was reviewed.

**YEAR END
REPORT
SUMMER
HIRING**

Motion by Fagan/Thomas to authorize the Superintendent to hire personnel as per summer hiring protocol with appointments to be ratified at the next regular School Board meeting in the fall.

**MOTION:
SUMMER
HIRING**

Motion passed unanimously by all those in attendance.

Facilities and Finance – Michael Derevjanik reviewed recommendations for summer work (most of which were previously discussed – windows, carpeting, lockers, paving and supplies.)

**FACILITIES
& FINANCE**

Motion by Cavacas/Fagan that the Board of School Commissioners accept the following bids for school custodial supplies for FY 17:

**MOTION:
CUSTODIAL
SUPPLIES**

- Foley Distributing – Miscellaneous Supplies - \$8,320.18
- Foley Distributing – Plastic Liners - \$15,900.00
- Foley Distributing – Floor Care products - \$4,948.24
- Central Paper – Paper Products - \$16,764.50
- WB Mason – Soaps - \$2,637.36
- WB Mason - Detergent supplies - \$6,054.34

Discussion revolved around the cost of plastic liners, recycling, composting and paper products.

Motion passed unanimously by all those in attendance.

Bids for the windows at Stafford Technical Center were all very close due to the required specifications.

Motion by Cavacas/Thomas that the Board of School Commissioners accept the FY 17 bid for new windows at Stafford Technical Center from Royal Glass of Rutland, Vermont for \$86,956 and approves their financing over a three year period.

**MOTION:
STC
WINDOWS**

Motion passed unanimously by all those in attendance.

Carpeting at RIS is worn significantly due to last year's construction. There was no time/opportunity to replace them last year. It was determined that carpeting is the best option for flooring in that building.

Motion by Cavacas/Thomas that the Board of School Commissioners approve the FY 17 bid from Carpet King of West Rutland, Vermont for \$24,275 to replace hallway carpeting at Rutland Intermediate School.

**MOTION:
RIS
CARPETING**

Question was raised about the areas where the carpeting is not being replaced. This includes some of the smaller hallways where the need is not immediate.

Motion passed unanimously by all those in attendance.

MOTION:
RHS
FURNITURE

MOTION:
LASER
ENGRAVER

MOTION:
REWIRING
DATA
POINTS

MOTION:
PERSONNEL
MEMO #539

MOTION:
ADDENDUM
#539

MOTION:
NON-
ALIGNED
EMPLOYEES

Furniture to be purchased for RHS includes 50 tables (with IT functionality that seat 2 people), 50 desk type tables and 50 chairs. The final purchase price may be lower as we are still gathering more information. This is an incremental replacement plan that takes both IT needs and aesthetics into consideration.

Motion by Cavacas/Thomas that the Board of School Commissioners give authority to the Superintendent and Chief Financial Officer and direct them to spend up to \$34,768.52 from the FY 16 budget with the vendor of their selection for the purchase of workplace tables and chairs for the classrooms at RHS from the FY 16 budget.

Motion passed unanimously by all those in attendance.

Motion by Cavacas/Thomas that the Board of School Commissioners accept the bid of \$15,454 from AET Labs for the purchase of a laser engraver.

Question was raised: Does STC have a similar machine? Although STC does have a similar machine, we are working to integrate this technology into STEM Grades 3-12 and access to this product at STC is limited because they have a specific program using it.

Motion passed unanimously by all those in attendance.

Federal funding (E-RATE) is available to cover 80% of cost of upgrading our cabling from Cat 5 to Cat 6.

Motion by Cavacas/Thomas that the Board of School Commissioners accept the FY 17 price quotation of \$67,200 from Chambers Communication Inc. of Williston, Vermont for the system wide rewiring of 192 data points.

Discussion regarding our cost (= to 20 %.)

Motion passed unanimously by all those in attendance.

Personnel - Motion by Notte/Thomas to approve the Licensed and Non-licensed section of the Personnel Memorandum No. 539 dated June 10, 2016, as recommended by the Superintendent of Schools.

Personnel Memorandum No. 539 was reviewed by Superintendent Moran and is attached.

Motion passed unanimously by all those in attendance.

Addendum to Personnel Memorandum No. 539 was reviewed by Superintendent Moran and is attached.

Motion by Thomas/Fagan to approve the Addendum to Personnel Memorandum No. 539.

Question was raised: Is employment conditional to receiving their license? Yes, candidates are licensable and license acquisition is in process.

Motion by Fagan/Cavacas that the Board of School Commissioner approve a 3.0% increase for non-aligned employees with the following exceptions:

- 2.5% increase for those positions that pay more than \$90,000
- 2.75% increase for those positions that pay \$75,000 - \$89,999

with no changes to health insurance premiums contribution from the current 14.5% and no change to their city pension contribution, currently at 4.8% for one-half benefit level.

Motion passed unanimously by all those in attendance.

Committee Reports - None

**COMMITTEE
REPORTS**

New Business – Superintendent requested approval for annual Project Graduation contribution (\$1,000) from the Board and apologized for the timing of this request as it is normally made earlier.

**NEW
BUSINESS**

Motion by Fagan/Cavacas that Board of School Commissioners approve a contribution of \$1,000 for the 2016 Project Graduation.

**MOTION:
PROJECT
GRAD.**

Motion passed unanimously by all those in attendance.

Question was raised: Will there be additional reporting in regards to SBAC and the State-wide results in the fall? Yes, dependent on the date the State releases their report.

Commissioner Thomas will be assigned to the Staff Relations Committee for FY 17. This is the only change in Committees assignments.

Old Business – Acceptance of FY 17 IDEA-B Grants Funds – Ellie McGarry requested the Board to approve the IDEA-B and IDEA-B Pres-School funds for FY 17. This is an annual occurrence.

**OLD
BUSINESS**

Motion by Cavacas/Fagan that the Board of School Commissioners approve the IDEA-B and IDEA-B Pre-School FY 17 Grants with a total allocation of \$683,806.

**MOTION:
IDEA-B &
IDEA-B PRE-
SCHOOL
GRANT**

Discussion revolved around budgeting (in/out funds are the same) and Consultation services provided by the New England Center for Professional Development.

Motion passed unanimously by all those in attendance.

The Board Retreat date doesn't work. Something else will be put out for input. Please respond to Cherie Bizzarro directly as she will be coordinating this event.

Commissioner Thomas noted that Commissioner Cavacas is noted to be both present and absent in the meeting minutes for May 24, 2016. The minutes will be corrected. Commissioner Cavacas was absent at the May 24, 2016 regular School Board meeting.

Motion by Fagan/Shimp at 7:40 pm for the board to convene to executive session for the purpose of discussing contractual matters, the premature release of information regarding those subjects which would place the Board at a substantial disadvantage. Passed unanimously.

**MOTION:
EXECUTIVE
SESSION**

The Board came out of executive session at 7:55 pm.

Motion by Cavacas/Shimp to adjourn at 7:56 pm. Passed

ADJOURN

Respectfully submitted
Betty Kapitan, Recording Secretary

TO: Board of Education
 FROM: Mary E. Moran, Superintendent
 DATE: June 10, 2016
 RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 539 dated **June 10, 2016**, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Administrative Interim Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Robert Johnson	Interim Principal/RMS	\$108,192.00	7/1/16-6/30/17
Fieh Chan	Interim Assistant Principal/RMS	\$ 89,820.00	7/1/16-6/30/17

2. Resignations

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Fieh Chan	Outreach Coordinator/STC	6/30/16
Holly Itzo	Special Educator/RHS	6/30/16
Jessica McGowan	Special Educator/NW	6/30/16

3. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Nicole Comanducci	Elementary/NE	\$36,936.00	8/26/16
Pamela Hamilton	Elementary/RIS	\$40,294.00	8/26/16
Nicolle Nelson	Elementary/NW	\$40,294.00	8/26/16

4. Family/Medical Leave

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Kate McCord	Physical Educator/RIS	11/6/16- 1/17

5. STC Advisors - 2016-2017

<u>Name</u>	<u>Advisor</u>
Sue Densmore	Family Career and Community Leaders of America
John Bixby and Melissa Patterson	Skills USA
Judi Delpha	NVTHS

B. NON-LICENSED SECTION

1. Retirement/Resignation

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Brenda Therrien	Custodian/RIS	9/2/16
Susan Markowski	Paraeducator/RMS	6/30/16

2. Appointment

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Susan Dodge-May	Secretary/STC	\$28,839.00	7/1/16

3. Coaching Appointment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
Karen Poljacik	Varsity Field Hockey Coach	\$4,137.42	Fall

ADDENDUM

TO: Board of Education
FROM: Mary E. Moran, Superintendent
DATE: June 10, 2016
RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 539 dated **June 13, 2016**, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Appointments

<u>Name</u>	<u>Positon/Location</u>	<u>Salary</u>	<u>Effective</u>
Alexa Jakiela	LTS – Art Teacher/RHS	\$15,609.23	8/26/16-1/11/17
Catherine Kraus	Special Educator/RHS	\$36,938.00	8/26/16