

RUTLAND PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS

September 13, 2016

School Board Members Present:

Dick Courcelle
Rob Kurchena (6:40 pm)
Daniel Alcorn
Hurley Cavacas, Jr.
Alison Notte
Matthew Olewnik
Joanne Pencak
Erin Shimp
Christian Widewake
Student Representative Nova Wang
Student Representative Connor Solimano

Also Present:

Superintendent Mary Moran
Assistant Superintendent Rob Bliss
Peter Amons
Fieh Chan
Melissa Connor
Michael Derevjanik
Kristin Hubert
Bob Johnson
Ellie McGarry
Bill Olsen
Loren Pepe

Members Absent:

Peter Fagan
Kate Thomas

The meeting was called to order at 6:30 pm followed by the Pledge of Allegiance. Chair Courcelle noted the absence of Commissioners Kurchena, Fagan and Thomas. Commissioner Kurchena is expected to join us.

CALL TO ORDER

Motion by Wideawake/Pencak to accept the minutes of the August 23, 2016 regular school board meeting as written. Minutes stand.

MINUTES:
8/23/16

Communications - Written – None.

COMMUNICA-
TIONS

Oral – None.

PEI UPDATE

PEI - Schedule has been set.

School Program Update - Student Representatives' Report – This is our first full week back at school and Spirit Week. There will be a pep rally at RHS on Friday and a home football game on Friday night. This weekend is Homecoming Weekend/big event starting with Open House on Wednesday and a Boys' Soccer game on Thursday. At RMS the REAL Program is in action and Ted Lindgren has been named the UVM Teacher of the Year. Student Representative Solimano has attended his first State School Board Meeting. He noted that he has a lot of policies to review and is still in the learning process, but is excited to be serving on the Board and it was a great first meeting.

SCHOOL
PROGRAM
UPDATE

SBAC Update – Assistant Superintendent Bliss distributed SBAC data. The data will be available on our website for the Community to access as broadcasting the data direct is not possible tonight, due to a system upgrade. Broadcast capability will be up and running again soon. Assistant Superintendent Bliss reviewed the data. All cohorts gained with one exception (Grade 7 Math) and we are closing gaps. Improvement/growth is seen across the board. Grade 11 at RHS has been outscoring the State for the last 2 years. Our goal for the future is to learn from other districts by analyzing data when the State releases it.

SBAC UPDATE

MTSS Implementation – Ellie McGarry and Assistant Superintendent Bliss presented an overview of the MTSS. The Pyramid of Intervention and make-up of the Problem Solving Teams

MTSS

were explained. The goals are to provide immediate intervention and cause less students to become eligible for Special Education. There is at least one interdisciplinary team in each building who meet on a regular basis to review data, problem solve and develop educational support plans. Fast Bridge on-line system allows us to quickly identify students in areas of behavior and academics. Students are not taken out of core instruction. We are supplementing instruction above and beyond. Students work with interventionists during some other instructional time. The model has changed from an adult intensive model (co-teaching) to a time intensive model, allowing students more time to learn skills. Discussion revolved around the numbers of students in each tier and how MTSS is being addressed at RMS where there are no interventionists assigned. RMS does have problem solving teams (one for Grade 7 and one for Grade 8,) is using Read 180 and is looking at Math 180. The main focus is K-6 with additional supports at RMS. Psychologists’ roles have changed and they are at the forefront of this project. In the past they assessed students for Special Education needs and worked with those students. They are a change agent to catch kids early. We will assess the effectiveness of this program by seeing no learning gaps and fewer students in Tier 4. Results will be reported to the Board periodically.

CENTRAL
OFFICE REPORT

Central Office Reports: Superintendent – The opening of school went very well and Open Houses are underway. Superintendent Moran thanked all involved. Last week Spanish exchange students visited and the Fingon Memorial Raider Open took place. Results for the funds raised at the tournament are not in yet. Superintendent Moran noted a safety memo sent home with RIS and RMS students (was also on the Police Department Facebook Page for the community) and the Walk a Mile in Her Shoes event to benefit the Women’s Shelter.

Draft Board Meetings and Topics – The list was generated based on what was accomplished last year, requests and suggestions and State requirements. Committee Assignments will be sent out. Speak to President Courcelle to request a change in assignment. Currently the Pension Committee is not changing. We will keep you posted.

DRAFT BOARD
TOPICS

Facilities and Finance – None

FACILITIES &
FINANCE

Personnel - Motion by Cavacas/Shimp to approve the Licensed and Non-licensed section of the Personnel Memorandum No. 541 dated September 9, 2016, as recommended by the Superintendent of Schools.

PERSONNEL
MEMO #541

Personnel Memorandum No. 541 was reviewed by Superintendent Moran and it is attached.

Motion passed unanimously by all those in attendance.

Committee Reports – Policy Committee – 14 policies were presented for first reading and discussed at the August 23, 2016 regular meeting. Changes have been made and are reflected in the policies for second reading.

COMMITTEE
REPORTS –
POLICY
COMMITTEE

Motion by Shimp/Cavacas to accept:

- Policy 7690: Non-Discrimination on the basis of Disability 504 Rehabilitation Act of 1973 and the Americans with Disabilities Act
- Policy 5210: Accepting Gifts
- Policy 5320: Bonding of District Personnel
- Policy 5330: Budget Transfers
- Policy 5420: Bids and Quotations

- Policy 5510: Accounting of Funds and Financial Statements
- Policy 5530: Petty Cash Funds and Cash in School Buildings
- Policy 5540: Cash in School Buildings
- Policy 5610: Insurance
- Policy 5620: Asset Inventories
- Policy 5650: Free and Reduced Lunch Program
- Policy 5710: Transportation Program
- Policy 5770: Financial Management of Surpluses and Deficits at the Stafford Technical Center
- Policy 5771: Investment and Borrowing Policy

For second reading.

Commissioner Pencak suggested an to amend Policy #5330 to read: The Superintendent will review in advance with the Chair of the Board of School Commissioners any major budget transfers which might be construed as material changes to programs and The Chair of the Board of School Commissioners will inform the Board of such.

Commissioner Pencak suggested to amend Policy #5420 to read: The Superintendent will follow all State and local laws when bidding.

Commissioner Pencak requested to strike from Policy 5510: *Provision shall be made for the adequate storage, security, and disposition of all financial and inventory records*, and to amend Policy #5510 to read: The District will maintain an adequate system of internal controls over District funds and assets.

Commissioner Pencak requested to strike #1, #2, & #4 from Policy 5771 and rewrite the policy.

Chair Courcelle requested that the motion to accept the 14 policies for second reading be withdrawn and new motion be made for only the policies to be approved tonight.

Commissioner Shimp withdrew the motion of policies: 7690, 5210, 5320, 5330, 5420, 5510, 5530, 5540, 5610, 5620, 5650, 5710, 5770 and 5771 for second reading.

MOTION:
WITHDRAWN

Motion by Shimp/Cavacas to accept for Second Reading: Policies 7690, 5210, 5320, 5530, 5540, 5610, 5620, 5650, 5710 and 5770 and to accept policies 5330 and 5510 with amendments. Motion passed unanimously by all those in attendance.

MOTION:
POLICIES –
SECOND
READING

New Business – Commissioner Olewnik requested that the arrangement for the Polo Field be reviewed. The Polo Fields are owned by the Hathaways and leased by the Summit Soccer Club. Certificate of Insurance and scheduled time are requirements to use the field. RCPS and the Recreation Department both use this arrangement and jointly maintain the fields.

NEW BUSINESS

Commissioner Olewnik inquired regarding a Math position not filled at RHS. The position was filled with overages and we will be advertising again next year.

Old Business – none

OLD BUSINESS

Motion by Kurchena/Shimp at 7:54 pm for the board to convene to executive session for the purpose of discussing contractual matters, the premature release of information regarding those subjects which would place the Board at a substantial disadvantage. Passed unanimously.

EXECUTIVE
SESSION

The Board came out of executive session at 8:30 pm.

OUT OF
EXECUTIVE
SESSION

Motion by Wideawake/Olewnik to adjourn at 8:31 pm. Passed

ADJOURN

Respectfully submitted

Betty Kapitan, Recording Secretary

TO: Board of Education

FROM: Mary E. Moran, Superintendent

DATE: September 9, 2016

RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 541 dated **September 9, 2016**, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Resignation

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Grace Canfield	Registered Nurse/RIS & RMS	9/30/16

2. Family/Medical Leave

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Alison Remy	Special Educator/RMS	1/9/17-3/20/17

B. NON-LICENSED SECTION

1. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Pro-Rated Salary</u>	<u>Effective</u>
Lisa Brown	Bus Driver/District	\$20.93/hr.	9/12/16
Miranda Wells	Paraeducator/NW	\$18,067.00	8/31/16

2. Coaching Appointment

<u>Name</u>	<u>Position</u>	<u>Stipend</u>	<u>Effective</u>
Theresa Sunderland	Middle School Field Hockey	TBD	Fall