

**Rutland Public Schools**  
**Regular Meeting of the Board of School Commissioners**  
**June 24, 2014**

**PRESENT:** Matt Olewnik, Alison Notte, Chris Wideawake, Dick Courcelle, Rob Kurchena, Erin Shimp, Peter Fagan, Kate Thomas

**Absent:** Peter Mello, Dan Alcorn, Hurley Cavacas, Lydia Gulick, Brendan Wright

**ALSO PRESENT:** Mary Moran, Rob Bliss, John Rice, Peter Amons, Bill Olsen,

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The meeting was called to order at 6:31 pm followed by the Pledge of Allegiance by Commissioner Courcelle. He noted the absence of Commissioners Peter Mello, Dan Alcorn, Hurley Cavacas and Student Representatives Lydia Gulick and Brendan Wright.

Motion by Fagan/Shimp to accept the minutes of the June 10, 2014 regular school board meeting as written. Motion passed unanimously by all those in attendance.

**LICENSED, AND NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 505 dated June 20, 2014 and Addendum be approved as recommended by the Superintendent of Schools.**

Motion by Fagan/Thomas to approve the Licensed and Non-licensed section of the Personnel Memorandum No. 505 dated June 20, 2014, as recommended by the Superintendent of Schools. The appointments were reviewed by Superintendent Moran. They are attached. Motion passed unanimously by all those in attendance

Ms. Moran commended Rob and the screening team for their good work on the AP at RHS. Six qualified candidates. Recommend Greg Schillinger. Mary reviewed his credentials and experience.

There was one untimely resignation and two family leaves. Also, three paras recommended per the memo. Specified the STC para recommendation. The Tech position is a former intern here at RCPS. We are very proud of his development.

The teacher leader memo includes a number of roles that are stipend positions to take additional leadership work. Many of our leaders were teacher leaders in the past.

Motion by Fagan/Notte to approve the Addendum to Licensed and Non-licensed section of the Personnel Memorandum No. 505 dated June 20, 2014, as recommended by the Superintendent of Schools. The appointments were reviewed by Superintendent Moran. They are attached. Motion passed unanimously by all those in attendance.

Mary explained the configuration and formula behind the coach and activity leader's pay. All are returning coaches.

## **FY 15 Food Service Program Renewal**

Mr. Amons explained the FY15 Food Service Program renewal contract for Sodexo SVCS. The fourth renewal and last allowed. Must bid next year after five years.

Motion by Fagan/Kurchena to approve the FY15 Food Service Program renewal contract for Sodexo SVCS.

Question by Commissioner Shimp. Why are the independent schools included? Answer, national school lunch program. The Board can include them or not; we do.

Kate Thomas noted that she has been asked about getting more local food in schools. Commissioner Shimp noted that Sodexo is doing an excellent job of that. Commissioner Thomas asked if we could do more to inform the public. Mary will note and follow up.

Commissioner Shimp asked about the bidding process. Peter Amons noted that the process is federally mandated and structured. Price is one variable.

Motion passed unanimously by all those in attendance.

## **Approval to Buy Computers**

Peter Amons explained the bidding process and noted the recommendation to go with Top Floor for \$ 74,500/250 computers.

Motion by Fagan/Thomas to approve the purchase of 250 computers from Top Floor at the cost of \$74,500.00

Commissioner Fagan noted that passed business with top floor has been excellent. Commissioner Courcelle asked how many we are replacing. Mary Moran noted that it was not a replacement purchase, but a purchase the will allow us to attempt to meet the needs of testing and add to our capacity. Commissioner Fagan asked what a Chrome book is. The Board shared their understanding of Chromebooks.

Motion passed unanimously by all those in attendance.

## **Contingency Recommendation, 2014 Budget, Oven and Fuel Tank**

Contingency Recommendation, 2014 Budget, Oven and Fuel Tank. Mary pointed out that C and E are duplicative. Mr. Rice explained that we have a failing oven at RHS, but a backup that we can nurse through. At RMS we need an oven now.

Second item involves an oil tank that has contaminates in the tank and needs cleaning.

Oven is \$14,000 and the tank cleaning is \$7,289.36.

Motion by Fagan/Notte to approve the contingency recommendation 2014 budget for Oven at \$14,000.00 and the tank cleaning at \$7,289.00.

Commissioner Thomas asked for clarity in Ovens. Commissioner Olewnik asked about the cost to replace a tank. John Rice said it would be \$38,000 to \$40,000. Tank located between STC and RHS, no building over the top. Replacing fuel lines. Commissioner Wideawake asked about life of tank. John Rice said 50 years. Commissioner Thomas asked who would do the work. It will be hired out with a certified contractor.

Motion passed unanimously by all those in attendance.

### **Bid Recommendation, Alumni Field Bleacher Safety Improvements**

Bid Recommendation, Alumni Field Bleacher Safety Improvements. Mr. Rice reminded the board that this had been discussed in the past. It had been budgeted before, and sent out to bid. He recommended that the lone bid to Gallivan, Inc be awarded. Not many companies do the work. Many install.

Motion by Fagaon/Shimp to approve the bid recommendation for the Alumni Field Bleacher Safety improvements be awarded to Gallivan, Inc.

Commissioner Fagan asked what was budgeted. John Rice stated \$40,000. Commissioner Fagan asked where Gallivan was from. Mr. Rice reported, Massachusetts.

Motion passed unanimously by all those in attendance.

Mary distributed a memo that noted business that will need to be conducted this summer. Driver Ed. car, renovation, lease financing, wood pellet bids. In the summer we would provide clear memo via email. It was noted that we have 10 bids in for wood pellets already and the bids close next Wednesday.

Other: Commissioner Courcelle reminded the Board of the retreat at the RRMC Leahy Center 8/20.

### Upcoming School Board Meetings:

1. Board Retreat ~ August 20th at the Leahy Center at RRMC
2. August 5, 2014
3. August 26, 2014
4. September 9, 2014
5. September 23, 2014

Motion by Fagan/Shimp to adjourn at 7:30pm. Passed.

Respectfully submitted

Mary Moran

TO: Board of Education

FROM: Mary E. Moran, Superintendent

DATE: June 20, 2014

RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 505 dated **June 20, 2014**, be approved as recommended by the Superintendent of Schools.

### ***A. LICENSED SECTION***

1. Administrative Appointment

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Greg Schillinger	Associate Principal/RHS	\$98,991.00	7/1/14

2. Resignation

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Cheryl Niedzwiecki	Hospitality Instructor/STC	6/30/14

3. Family Medical Leaves

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Alison Remy	Special Educator/RHS	12/8/14-3/2/15
Sara Gregory	Special Educator/RHS	11/30/14-1/19/15

### ***B. NON-LICENSED SECTION***

1. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective</u>
Jane Brown	Paraeducator/STC	\$21,936.40	8/22/14
Forest Immel	Technician/District Wide	\$50,687.00	7/1/14
Susan Markowski	Paraeducator/RMS	\$17,444.70	8/25/14
Jennifer Westebbe	Paraeducator/EEE	\$15,900.30	8/25/14

### ***C. OTHER***

1. Grades 7-12 Department Chairs-2014-2015

<u>Name</u>	<u>Team</u>
Tyler Weideman	Social Studies
Ann Marie Mahar	Science
Joshua Bunker	Mathematics
Matt McDonough	English
Margaret Lawrence	Wellness/FACS/D.E.
Nate Bellomo	K-12 Health/Physical Education
Jennifer Wigmore	Guidance
Jennifer McLemore	Howe Center

2. Middle School Team Leaders- 2014-2015

<u>Name</u>	<u>Team</u>
Matt Jensen	Synergy Team 7
Bianca McKeen	Evolution Team 7
Ted Lindgren	Omega 8
Joshua Bunker	Explorer Team 8
Sally Timmons	Unified Arts

3. Rutland Intermediate School Team Leaders - 2014-15

<u>Name</u>	<u>Team/Grade</u>
Todd Stratton	3
Susan Candon	4
Kristen Ramey	5
Jason Ballard	6
Tiffini Patterson	Special Ed.
Bob Baxter	Paraeducator

TO: Board of Education

FROM: Mary E. Moran, Superintendent

DATE: June 24, 2014

RE: Personnel Memorandum –Non-Licensed - ADDENDUM

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 505 dated **June 24, 2014**, be approved as recommended by the Superintendent of Schools.

***A. Coaching Appointments:***

FALL COACHES	2014-2015	Cat	Step	2014-2015
MIKE NORMAN	HEAD FOOTBALL COACH	1	7	\$6617.25
MICKEY CALIGUIRI	ASST	3	7	\$4828.78
JERRY GORRUSO	ASST	3	7	\$2209.51
JOHN M DALEY	FR ASST	4	7	\$2838.72
PATRICK ABATIELL	JV FOOTBALL	4	7	\$3877.28
TIM POCKETTE	JV FOOTBALL	4	7	\$3247.16
DEVIN SIVA	FR ASST	4	7	\$1724.13
GREG LEWIS	FRESHMAN FOOTBALL COACH	4	7	\$3247.16
JON WALLETT	FRESHMAN FOOTBALL COACH	4	7	\$3247.16
STEVE FRENCH	CROSS COUNTRY HEAD COACH	2	7	\$4782.44
BILL BELMONTE	ASST	5	4	\$1935.24
RON HENDERSON	BOYS SOCCER HEAD COACH	1	7	\$5076.48
COREY POLLOCK	JV RED BOYS SOCCER	4	7	\$3155.65
TJ MORAN	JV WHITE BOYS SOCCER	5	7	\$2780.75
MATT BLOOMER	MS BOYS SOCCER	6	4	\$1668.31
LORI MCCLALLEN	GIRLS SOCCER HEAD COACH	1	7	\$5541.82
EMILY REYNOLDS	JV WHITE GIRLS SOCCER	5	7	\$2684.97
CATE TROY	JV RED GIRLS SOCCER	4	7	\$3250.22
KATE LABELLE	MS GIRLS SOCCER	6	4	\$1668.31
APRIL CIOFFI	FIELD HOCKEY HEAD COACH	2	7	\$4164.83
KAREN POLJACIK	JV FIELD HOCKEY	4	7	\$3344.48
NICOLE KANEHL	MS FIELD HOCKEY	6	4	\$1668.31
CARA GAUVIN	FALL CHEER	3	7	\$4044.03
AMANDA PAGANO	FALL ASST CHEER	5	7	\$2606.84