

RUTLAND PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS

November 28, 2017

School Board Members Present:

Dick Courcelle
Rob Kurchena
Michael Blow
Hurley Cavacas, Jr.
Dena Goldberg
Kam Johnston
Alison Notte
Matthew Olewnik
Joanne Pencak
Erin Shimp
Christian Wideawake
Student Representative Isabella Gides

Members Absent:

Student Representative Connor Solimano

Also Present:

Superintendent Mary Moran
Assistant Superintendent Rob Bliss
Peter Amons, CFO
Patricia Aigner
Melissa Connor
Michael Derevjanik
Cathy Farman
Deb Hathaway
Ellie McGarry
Sharon Napolitano
Bill Olsen
Glenn Olson
Pam Reed
Steve Sampson
Greg Schillinger
Jay Slenker

The meeting was called to order at 6:30 pm followed by the Pledge of Allegiance. Chair Courcelle noted all Commissioners are in attendance.

CALL TO
ORDER

Motion by Shimp/Wideawake to accept the minutes of the November 14, 2017 regular school board meeting as written. Minutes stand.

MOTION:
MINUTES
11/14/17

Communications – None.

COMMUNICA-
TIONS

Performance Excellence Initiative – No report.

PEI REPORT

School Program Update: Student Representatives' Report – Winter sports are underway. The RHS Student Senate is sponsoring a blood drive on December 1, 2017. A presentation by the *Rutland Young Professionals* on living and working in Rutland took place. There will be a *Red Talk* with Dr. Harry Chaucer on November 30, 2017. *Red Talks* are offered during flex at RHS and feature speakers with specific subject knowledge. Northwest Primary School was named a *2017 Way to Go School Challenge Award Winner*. An award ceremony with the Governor will be held at the State House in Montpelier on December 6, 2017.

SCHOOL
PROGRAM
UPDATE

School Improvement Plans – Motion by Cavacas/Notte to approve the school-wide improvement plans as they were presented to the Board at previous meetings. Motion passed with one abstention (Johnston.)

MOTION:
SCHOOL
IMPROVEMENT
PLANS

RHS Program of Studies – Bill Olsen and Greg Schillinger reviewed additions to the **2018-2019 Program of Studies** including: an English elective (*Shakespeare Seminar: Shakespeare and Politics*), *Technology for Career and College Readiness*, *AP Calculus BC* (next level after *Calculus AB*), and *ELL for the Non-Native Speaker*. Discussion revolved around process for including offerings and minimum enrollment. All of the additions are electives and do not require additional staffing. New offerings are student interest driven.

RHS PROGRAM
OF STUDIES

Central Office Reports: Superintendent – Superintendent Moran noted *Project SEARCH* intern bios which were distributed to the Board and noted the *Global Issues Network Conference* scheduled for April 2018. RHS graduate Andy Cunningham (Class of 2004) will be the key note speaker.

SUPERINTEN-
DENT REPORT

Legislative Report – Stay tuned for updates.

LEGISLATIVE
REPORT

FY 19 DRAFT
BUDGET

Facilities and Finance – Draft FY19 Budget Presentation – Chair Courcelle noted that it is the Board’s duty to set the budget but they do not set the tax rate. Peter Amons reviewed the Draft 2018-2019 Budget. Mr. Amons noted a 1.9% increase in the budget which is reflective of an increase of 1.5% relative to general education costs and an increase of 3.6% relative to Special Education costs. The increase relative to Special Education is due to the addition of 27 students with more intensive needs. Health Insurance costs were reviewed and it was noted that there will be savings, but not as much as had been expected. He made note of the Capitol and Maintenance Budget presented at the last regular Board Meeting and reviewed budgeted costs for Information Technology needs. Most of the budget increase is noted for the addition of new positions (\$528,000 for Special Education.) It is important to know that even though the Board must include total costs in the budget, Special Education costs are 56% reimbursable. Mr. Amons reviewed the driving forces behind adding new positions (enrollment and Special Education needs) and noted that we are still down 23 positions. Recommendations from the District Management Group were noted and delivery of Special Education Services was discussed. Mr. Amons reviewed budget items with an increase or decrease in excess of \$50,000.

Personnel - Motion by Cavacas/Shimp to approve the Non-licensed section of the Personnel Memorandum No. 565 dated November 17, 2017, as recommended by the Superintendent of Schools.

MOTION:
PERSONNEL
MEMO #565

Personnel Memorandum No. 565 was reviewed by Superintendent Moran and is attached. Discussion revolved around contracts for professional staff.

Motion carried.

Superintendent Search – Chair Courcelle named the *Superintendent Search Screening Committee*: Carol Baker, Kerry Coarse, Pam Reed, Melissa Connor, Jay Slenker, Abby Brodowski, Lisa Boerner, Phobe Foreman, Dana Johnson (will also act as the REA Representative), Anne Carpenter, Hurley Cavacas, Alison Notte, Dena Goldberg and Dick Courcelle. There will be opportunities for parent, student and community input. The Committee will bring one or multiple candidates to the Board for consideration. The Board will hire the new Superintendent. An organizational meeting will be held from 4:30 – 6:00 pm on December 4, 2017 and interviews will take place in early January 2018. Discussion revolved around providing the Board with a full sampling of applicants as well as the Screening Committee’s recommendations.

SUPERINTEN-
DENT SEARCH

Committee Reports – Policy Committee – Motion by Shimp/Notte to accept policies for second reading as presented by the Policy Committee. *(4230, 4240, 4250, 4510, 5440 and 5790 for first reading) - (4110, 4210, 4211, 4212, 4220, 4251, 4310, 4410 were reviewed and affirmed) – (4120 was reviewed and affirmed by Policy and Counsel)*

MOTION:
POLICIES 2ND
READING

Motion carried.

New Business – None.

NEW BUSINESS

Old Business – None.

OLD BUSINESS

Motion by Notte/Pencak at 7:27 pm for the board to convene to executive session for the purpose of discussing contractual matters, the premature release of information regarding those subjects which would place the Board at a substantial disadvantage.

**MOTION:
EXECUTIVE
SESSION**

Motion carried.

The Board came out of executive session at 7:42 pm.

**OUT OF
EXECUTIVE
SESSION**

Motion by Cavacas/Notte to adjourn at 7:43 pm. Motion carried.

ADJOURN

Respectfully submitted
Betty Kapitan, Recording Secretary

TO: Board of Education
 FROM: Mary E. Moran, Superintendent
 DATE: November 17, 2017
 RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 565 dated November 17, 2017, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Retirement

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
John Bixby	Electrical/Plumbing/STC	6/30/18

2. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Pro-rated Salary</u>	<u>Effective Date</u>
Courtney Donovan	Special Educator/NE	\$27,452.61	12/11/17
Orla Dundas	LTS Mathematics Teacher/RHS	\$23,377.73	12/11/17
Jillian Stevens	LTS Counselor/NW	\$208.72/days	11/27/17

3. Change of Status

<u>Name</u>	<u>Position From/To</u>	<u>Effective Date</u>
Kathleen Sullivan	LTS Counselor at NE & NW/Counselor at NE	11/20/17

B. NON-LICENSED SECTION

1. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Pro-rated Salary</u>	<u>Effective Date</u>
Michele Harris	Paraeducator/RHS	\$12,910.80	12/4/17

2. Coaching Appointments

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Robert Cassell	8 th Grade Boys' Basketball	\$2,135.44	Winter Season
Toni Kenny	Co-Asst. Snowboarding	\$500.00	Winter Season
Rick Lantman	7 th Grade Boys Basketball	\$2,135.44	Winter Season
Zach McCutcheon	Co-Asst. Snowboarding	\$500.00	Winter Season