

RUTLAND PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS
March 27, 2018

School Board Members Present:

Dick Courcelle
Michael Blow
Hurley Cavacas (Acting Clerk)
Dena Goldberg
Kam Johnston (6:33 pm)
Alison Notte
Matthew Olewnick
Joanne Pencak (6:34 pm)
Charlene Seward
Erin Shimp
Connor Solimano, Student Representative

Also Present:

Superintendent Mary Moran
Assistant Superintendent Rob Bliss
CFO Peter Amons
Patricia Aigner
Michael Derevjanik
Susanne Engels
Deb Hathaway
Ellie McGarry
Bill Olsen
Glenn Olson
Loren Pepe
Pam Reed

School Board Members Absent:

Rob Kurchena
Isabella Gides, Student Representative

The meeting was called to order at 6:30 pm followed by the Pledge of Allegiance.

CALL TO
ORDER

It was noted that all Commissioners are in attendance except for Commissioners Kurchena, Johnston and Pencak.

Communications - Reorganization – Swearing in Elected and Re-Elected Members - Dick Courcelle (Three Year Term) and Charlene Seward (Three Year Term) were sworn in as Board Members. Joanne Pencak (Three Year Term) was sworn in as Board Member.

COMMUNICA-
TIONS:
BOARD
REORGAN-
IZATION

Commissioner Courcelle noted that Commissioner Kurchena, who is out of town, expressed an interested in continued service as Clerk of the Board.

Motion by Notte/Shimp to nominate Rob Kurchena for Board Clerk.

MOTION:
CLERK
NOMINATION

Discussion followed regarding uncontested elections.

Motion by Pencak/Notte to nominate Kam Johnston for Board Clerk.

MOTION:
CLERK
NOMINATION

Acting Clerk/Commissioner Cavacas polled the Board by ballot and announced Rob Kurchena as the elected Clerk.

Motion by Shimp/Blow to nominate Dick Courcelle for Board President.

MOTION:
PRESIDENT
NOMINATION

There were no other nominations.

Motion carried with one opposed (Johnston.)

President Courcelle reviewed Board Committees and asked Members to let him know of intentions of continued service on assigned committees. Assignments will be made at the next regular meeting (April 10, 2018.)

COMMITTEES

Motion by Shimp/Johnston to accept the minutes of the March 13, 2018 regular school board meetings as written. Minutes stand.

**MOTION:
MINUTES
3/13/18**

Written communication – Commissioner Cavacas read a note of thanks from Chapter Delta Gamma (re: Soup Bowls for Hunger – assistance with posters.)

**WRITTEN
COMMUNICA-
TIONS**

Audience communications – None.

AUDIENCE

Student Rep – RHS GIN Fair will be held on April 5, 2018. The theme is Education for All and the keynote speaker will be Andy Cunningham (RHS Class of 2004), Global Education Advisor with Aga Khan Foundation based in Geneva, Switzerland. A screening of the documentary *Girl Rising* will take place in the RHS Theatre at 6:00 pm on April 4, 2018. The Global Studies and STEM Fair was held last Thursday at RHS. An assembly with a focus of the perils of distracted driving took place at RHS yesterday during flex block. This was in conjunction with Meghan Hamilton's Capstone Project. The *March for Our Lives* rally, organized by a group of RHS students took place on Saturday and another group of students organized a 17 minute memorial for the victims from the Marjory Stoneman Douglas High School. Superintendent Moran listed the names of the students involved in organizing and/or who spoke at the rally. Student Representative Solimano spoke about his experience with the United States Senate Youth Program, noting speakers and that the best part of was meeting the other 103 delegates. Question was raised: Is the program was similar to Close Up? The United States Senate Youth Program is a highly competitive program founded by the Hearst Foundation, a non-profit by William Randolph Hearst. Some of the experiences are similar.

**SCHOOL
PROGRAM
UPDATE –
STUDENT
REPRESENT-
ATIVES**

Central Office Reports – Superintendent – Superintendent Moran read the names of the Division I Boys' Basketball Champions as well as the post season awards/all stars (for both boys and girls basketball), the New England Cheerleader Champions, the Alpine Ski Champions, the Rock Climbing Champions, Annual Rotary All Star Classic State Top High School Ice Hockey Players and Wrestling Champion. Greg Schillinger was noted as the Vermont Assistant Principal of the Year. The resignation of Vermont Secretary of Education, Rebecca Holcombe, was noted.

**CENTRAL
OFFICE –
SUPERINTEN-
DENT**

The Project PLACE presentation was deferred to a future meeting.

PLACE

Facilities and Finance – Food Service Program Renewal – Peter Amons reviewed National School Lunch Program requirements for rebidding food service contracts and noted State templates and timelines provided.

**FACILITIES
& FINANCE –
FOOD
SERVICIE
RENEWAL**

Discussion revolved around creating a committee. The committee will include: Rob Bliss, Peter Amons, Commissioner Pencak, Deb Hathaway, Susanne Engels, Elaine Beal, Commissioner Johnston and Commissioner Blow.

Discussion ensued as to how many companies we would expect to bid (likely 2 or 3 – up to 6) and if there are Vermont based companies.

Motion by Cavacas/Notte that the Rutland City Public Schools authorize the Superintendent and Chief Financial Officer to form a food service committee to develop a Request for Proposal and rebid process for a Food Service Management Company Contract for next year.

MOTION: SFA

Motion passed unanimously by all those in attendance.

Purchase of Computer Network Enhancements – Peter Amons reviewed recommendations by consultant regarding Federal Grant opportunity for computer network enhancements. Details of the 80/20 reimbursement are noted in the memo included in the Board packet.

**COMPUTER
NETWORK EN-
HANCEMENTS**

Motion by Cavacas/Shimp that the Board of School Commissioners approve the purchase of \$241,235 of computer networking equipment from Ormsby's Computer Systems Inc. for fiscal 2019, contingent on eRate reimbursement of 80%.

**MOTION:
COMPUTER
NETWORK
EQUIPMENT
PURCHASE**

Discussion ensued regarding RFP process, contingency concerns, insurance, risk and percentage variety (by building.) It was noted that this is an unusual opportunity. Question raised: Why is it coming out of FY 19 and not FY 18? Answer: Installation will take place after July 1st and we are not sure we would get approval and make legal obligation to purchase before June 30th.

Motion passed with one abstention (Johnston.)

Motion by Cavacas/Shimp that the Board of School Commissioners charge 20% of the purchase price, \$48,247, to the contingency account for FY19.

**MOTION:
CONTIN-
GENCY**

Question was raised: Was any of the equipment budgeted for FY 19? Answer: No.

Motion passed unanimously by all those in attendance.

Personnel - Motion by Cavacas/Notte to approve the Licensed and Non-licensed sections of the Personnel Memorandum No. 571 dated March 23, 2018, as recommended by the Superintendent of Schools.

**MOTION:
PERSONNEL
MEMO #571**

Personnel Memo No. 571 was reviewed by Superintendent Moran and is attached.

Discussion ensued regarding Interventionist opening and listing home towns of candidates.

Motion carried unanimously by all those in attendance.

Committee Reports – Building Committee Report: Commissioner Cavacas reviewed upcoming work:

**BUILDIG
COMMITTEE**

1. **Water Issues** – Replacement of the hot water tank and weight room floor at RHS were noted. All work at NW was done during February break.

2. **Summer Work**

a. **Major Projects**

1. Boiler water – RHS: Water will likely run through the building. Questions posed re: underground piping (cannot be utilized) and contingency funds (may be used.)
2. Running Track – RHS: An RFP for resurfacing the track is in development. Resurfacing will add 7-10 years of life. Only two companies provide this service.
3. Windows – RHS: Cracked windows and seals will be replaced in the Red Wing.
4. Flooring – RHS/RIS/NE: Tile will be replaced at RHS.
5. Carpets - RHS/RIS: Carpet (3rd floor) will be replaced at RIS.
6. A/C Server Room – RIS: Air conditioning will be installed in the Server Room (3rd floor) at RIS.
7. Gym Floor – Keefe: The floor will be stripped, sanded and repaired. A poly top coat will be applied.
8. Science Wing rehab – RMS: Cabinets, counter tops and sinks will be replaced.

9. Counter tops – NW: The second half of counter tops will be replaced on the first floor.
10. Ceilings and Floors – STC Office:
11. Electronic Marquee – RHS: A 2.5' x 8' sign will be installed over the sign. This will be funded by the Boosters.

b. **Standard Items:**

1. Painting – Pillars and other will be painted at RIS
2. Work orders have been entered for items 3, 4 & 5.
3. Floor/Window repairs – Work orders entered.
4. Deep Cleaning – Work orders entered.
5. Ground Work and Cleaning – Work orders entered.

3. **Outside Influence**

- a. Green Storm water – RHS – Rutland Natural Resources Conservation District: Grant money is possible. We are pursuing 10% of the total cost. It can be in-kind. See hand out.
- b. Walking Classroom – NW – Rotary: We will have Michael Derevjanik come in to explain.
- c. Playground Equipment – RIS – Rotary: This is okay with Jay.
- d. Rehab of Stewart's – Impact on RHS/STC:

4. **Other**

- a. The city will be installing a new fence near NW.
- b. RHS Gym size
- c. RMS/RIS Traffic Issues – Michael will update.
- d. EPA H2o Report

Policy Committee - Motion by Shimp/Notte to except the following policies for first reading:

POLICY
COMMITTEE –
MOTION:
FIRST
READING

- #5310- Expenditures (minor language changes)
- #5340 – Borrowing of Funds (updated to emphasize needed approval from Board of School Commissioners)
- #5430 – Contracts for Services and Materials (corrected to emphasize “school district,” rather than “school”)
- #5510 – Accounting of Funds (updated to reflect that any significant changes will be brought to the Board)
- #5610 – Insurance (updated to reflect current practice, and “Board of School Commissioners.”)
- #5620 – Asset Inventories (updated by moving second paragraph to the first paragraph), #5640 – Facility Inspections (minor edit), #5650 – (updated “Board of School Commissioners”)
- #5650 – Free and Reduced Lunch Program (updated, “Board of School Commissioners)
- #5670 – Safety and Security (minor edit)
- #5711 – Transportation (reordering of language)
- #5730 – Transportation of Disabled Students (updated to reflect current law and practice)
- #5750 – School Bus Safety Program (updated to reflect proper title of Director of Buildings, Maintenance, Grounds and Transportation)
- #5780 – Naming School Buildings (updated to reflect that the naming of school buildings is at the discretion of the Board of School Commissioners)

Discussion ensued regarding potential for issues with the 6000 policies, concern about Policy #5711 (this is effective any and all times buses are employed by us.)

**POLICY
COMMITTEE –
MOTION:
FIRST
READING
(CONT.)**

Motion passed unanimously by all those in attendance.

New Business – Board Retreat Planning – Commissioner Shimp noted a Board Treat is scheduled May 1, 2018, 5:00 pm – 7:30 pm in the Learning Lab at RHS. This will be a real working session and will include a pot luck dinner. It is an opportunity to reaffirm and refresh the Board’s continued work. A list of reading materials was distributed. Please let Commissioner Shimp know if you have these materials. More can be ordered. Additional information will be forthcoming by email.

**NEW
BUSINESS**

Looking at SBAC at RHS was requested. This is on the agenda for the next meeting.

Old Business – None.

OLD BUSINESS

Motion by Cavacas/Notte at 7:34 pm for the board to convene to executive session for the purpose of discussing student matters. Passed unanimously.

**MOTION:
EXECUTIVE
SESSION**

The Board came out of executive session at 8:08 pm.

**OUT OF
EXECUTIVE
SESSION**

Motion by Pencak/Blow to adjourn at 8:09 pm.

**MOTION:
ADJOURN**

Motion carried.

Respectfully submitted,
Betty A. Kapitan, Recording Secretary

TO: Board of Education
FROM: Mary E. Moran, Superintendent
DATE: March 23, 2018
RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 571 dated **March 23, 2018**, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>
Shawn P. Lenihan	Science/RMS	\$54,625.00	8/23/18
Brittany Rajda	RN/Northwest	\$38,766.00	8/23/18

2. Transfer

<u>Name</u>	<u>Position From/To</u>	<u>Effective</u>
Carolle Fish	FROM: Academic Interventionist at RIS TO: Academic Interventionist at NE	7/1/18

B. NON-LICENSED SECTION

1. Coaching Appointment

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>
Jonah Bassett	8 th Grade Baseball/RMS	\$1,868.51	Spring Season