

**RUTLAND PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS**

April 10, 2018

School Board Members Present:

Rob Kurchena
Michael Blow
Hurley Cavacas
Dena Goldberg
Kam Johnson
Alison Notte
Joanne Pencak (6:32 pm)
Charlene Seward
Erin Shimp
Connor Solimano, Student Representative
Isabella Gides, Student Representative

Members Absent:

Dick Courcelle
Matthew Olewnik

Also Present:

Superintendent Mary Moran
Assistant Superintendent Rob Bliss
CFO Peter Amons
Patricia Aigner
Melissa Connor
Michael Derevjanik
Kristin Hubert
Ellie McGarry
Sharon Napolitano
Bill Olsen
Loren Pepe
Jen McLemore
T.J. Moran
Carolyn Ravenna
Justin Clark
Melanie King

The meeting was called to order at 6:30 pm followed by the Pledge of Allegiance.

**CALL TO
ORDER**

Commissioner Kurchena noted that all Commissioners are in attendance except for Commissioners Courcelle, Olewnik and Pencak.

There were no changes to the minutes of the March 27, 2018 regular school board meeting as written. Minutes Stand.

**MINUTES:
3/27/18**

Commissioner Cavacas read a note of thanks from Barbara, Lynn and Beth Foley for the donation made in Bill Foley's name.

**COMMUNICA-
TIONS –
WRITTEN**

Student Representative Report – There will be a *VSAC Paying for College Night* held on May 1st at RHS and the Froshmore Dance will take place on Saturday, May 5th. The Speech/Debate Team won *Best Team, Best Prosecution and Best Defense* at the *Vermont Mock Trial Competition*. Auditions are taking place now for the talent show to be held on May 3rd. Peter Welch visited STC and RHS last week and met with several groups of students. RIS will hold their annual *Show Your Work Night* on Thursday. The RHS GIN Fair was held on April 5, 2018 and was a success. All RHS students and students from five other schools participated. The keynote speaker was Andy Cunningham (RHS Class of 2004), Global Education Advisor with Aga Khan Foundation based in Geneva, Switzerland. A screening of the film *Girl Rising* took place on the night before the conference. The conference included other presenters from the field, student presenters, a global village discussion, Mediterranean lunch, and Parade of Champions. SBAC testing started today for 9th grade. There will also be one day of science testing for juniors. Student elections are upcoming. Two Eagle Scouts were at STC were recognized, as well as the Howe Center Campus Newsletter.

**STUDENT
REPS.
REPORT**

Howe Center Report – Carolyn Ravenna reviewed the history of Howe Center Campus and success. More than 600 students have earned high school diplomas through the program over the past 29 years. Justin Clark (January graduate) and Melanie King spoke about their experiences at Howe Center Campus. Justin spoke about how he struggled to stay interested and worried about being able to complete high school. He noted that he got a fresh start and a school day he could manage while maintaining a job. He is currently working as an aide for the Tapestry Program and will join the Marines in the fall. Melanie spoke about vocational exploration and job shadowing in an RMS Science Class. Both students described a typical day at Howe Center Campus. Discussion revolved around capacity of program, wait lists, school to work opportunities, number of students in the program working, student documents (resumes, introductory letters, thank you letters,...), Howe Center Students attending STC, application process and integrating social emotional curriculum.

Central Office/Legislative Reports – Superintendent – Superintendent Moran thanked the Board for their continued support of programs like Howe Center Campus. She reviewed Legislative topics now in discussion, including: taxation and school funding, special education funding, extraordinary costs, the effects of the DMG study, Universal PreK, and gun reform. Superintendent Moran testified on H. 919 (Career Technical Education) today. Discussion centered on concerns regarding H. 919.

CENTRAL OFFICE REPORT

Facilities and Finance – FY17 Annual Audit Report – Chief Financial Officer, Peter Amons reviewed the general audit and the A133 Report. The A133 is required for all districts who receive more than \$750,000 in Federal Grants. Mr. Amons touched on the Letter of Conveyance, the Management Letter, (there were no material findings), current issues, sweep accounts and interest rates, fixed assets, insurance coverage, liability (bonds), capacity for debt and choices for financing replacement of the artificial turf, net pension liability and fund balance. There were no findings in either report. Discussion revolved around electricity rates, shopping banks and diversification.

FY17 AUDIT REPORT

Personnel - Motion by Cavacas/Notte to approve the Licensed and Non-licensed sections of the Personnel Memorandum No. 572 dated April 6, 2018, as recommended by the Superintendent of Schools.

MOTION: PERSONNEL MEMO #572

Personnel Memo No. 572 was reviewed by Superintendent Moran and is attached.

There was discussion regarding confusion/duplication of RMS Baseball Coaches.

Motion by Cavacas was amended to approve the Licensed and Non-licensed sections of the Personnel Memo No. 572 dated April 6, 2018, save the RMS Baseball Coaches, as recommended by the Superintendent of Schools.

Issue was clarified and resolved. No second was made to the amended motion.

Motion by Cavacas/Notte (restated original motion) to approve the Licensed and Non-licensed sections of the Personnel Memorandum No. 572 dated April 6, 2018, as recommended by the Superintendent of Schools.

Motion carried unanimously by all those in attendance.

Addendum to Personal Memo # 572 dated April 10, 2018 was distributed.

Motion by Cavacas/Shimp to approve the Licensed and Non-licensed sections of the Addendum to Personnel Memorandum No. 572 dated April 10, 2018, as recommended by the Superintendent of Schools.

MOTION: ADDENDUM PERSONNEL MEMO #572

Addendum to Personnel Memorandum No. 572 was reviewed by Superintendent Moran and is attached.

**ADDENDUM
PERSONNEL
MEMO #572
CONT.**

Motion passed unanimously.

Policy Committee - Motion by Shimp/Johnston to accept the following policies for second reading and to table Policy # 5670 to take back to committee to review the language.

**MOTION:
POLICY**

- #5310- Expenditures (minor language changes)
- #5340 – Borrowing of Funds (updated to emphasize needed approval from Board of School Commissioners)
- #5430 – Contracts for Services and Materials (corrected to emphasize “school district,” rather than “school”)
- #5510 – Accounting of Funds (updated to reflect that any significant changes will be brought to the Board)
- #5610 – Insurance (updated to reflect current practice, and “Board of School Commissioners.”)
- #5620 – Asset Inventories (updated by moving second paragraph to the first paragraph), #5640 – Facility Inspections (minor edit), #5650 – (updated “Board of School Commissioners”)
- #5650 – Free and Reduced Lunch Program (updated, “Board of School Commissioners)
- #5711 – Transportation (reordering of language)
- #5730 – Transportation of Disabled Students (updated to reflect current law and practice)
- #5750 – School Bus Safety Program (updated to reflect proper title of Director of Buildings, Maintenance, Grounds and Transportation)
- #5780 – Naming School Buildings (updated to reflect that the naming of school buildings is at the discretion of the Board of School Commissioners)

Motion passed unanimously by all those in attendance.

New Business – None

**NEW
BUSINESS**

Old Business – School Board Committee Assignments – Assignments were distributed and attached. Commissioner Blow will also serve on the Activities/Athletic Council.

OLD BUSINESS

Motion by Kurchena/Cavacas to adjourn at 7:37 pm.

ADJOURN

Motion carried.

Respectfully submitted,
Betty A. Kapitan, Recording Secretary

TO: Board of Education

FROM: Mary E. Moran, Superintendent

DATE: April 6, 2018

RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 572 dated April 6, 2018, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Appointments

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>
Renee Carpenter	Special Educator/RIS	\$40,528.00	8/23/18
Taylor Trombley	Special Educator/ASC	\$42,290.00	8/23/18

2. Transfer/Change in Employee Status

<u>Name</u>	<u>Position From/To</u>	<u>Effective</u>
Jessica Henderson	FROM: Project Search TO: Special Educator for District	8/23/18
Detlef Hagge	FROM: LTS Science Teacher at RHS TO: Science Teacher at RHS	8/23/18

3. Resignations

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Kristin Butler	Special Educator/RIS	6/30/18
Gina Fucci	Counselor/ASC	4/6/18
Darlene Hetzel	Special Educator/EEE PPLC	6/30/18

B. NON-LICENSED SECTION

1. Coaching Appointments and Re-appointments (See Memo)

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Connor Munukka	7 th Grade Baseball	\$1,267.92	Spring Season
Mike Davis	8 th Grade Baseball	\$1,468.12	Spring Season

ADDENDUM

TO: Board of Education
FROM: Mary E. Moran, Superintendent
DATE: April 10, 2018
RE: Personnel Memorandum **ADDENDUM** – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMORANDUM NO. 572 dated **April 10, 2018**, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION

1. Appointment

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>
Tomas Liska	Art Teacher/NE and NW	\$56,387.00	8/23/18
Timothy McMahan	School Social Worker/ASC	\$72,246.00	8/23/18

B. NON-LICENSED SECTION

1. Appointment

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Connor Munukka	Paraeducator/NW	\$15.39/hr.	4/23/18

**RUTLAND CITY
BOARD OF SCHOOL COMMISSIONERS**

6 Church Street
Rutland, Vermont 05701
March 2018

BOARD ASSIGNMENTS

LIAISON TO:

ACTIVITIES/ATHLETIC COUNCIL

*Mr. Cavacas
Ms. Goldberg
Mr. Olewnik
Ms. Shimp*

BOARD OF ALDERMEN

*Mr. Courcelle
Mr. Kurchena*

STAFFORD TECHNICAL CENTER ADVISORY

Mr. Blow

BOARD COMMITTEES:

BUILDING

*Mr. Cavacas, Chair
Mr. Johnston
Ms. Notte
Ms. Shimp*

PENSION

*Mr. Cavacas
Mr. Olewnik
Ms. Pencak
Ms. Seward*

POLICY

*Ms. Shimp, Chair
Ms. Goldberg
Ms. Notte
Ms. Pencak
Mr. Johnston*

STAFF RELATIONS

*Mr. Kurchena, Chair
Ms. Notte
Ms. Shimp*