

Local Standards Board General Information 2018-2019

Building Representatives and Chain of Command: All educators should seek the assistance of their Building Representatives when in need. If a building representative cannot help, the rep will contact the board chairs. If the board chairs cannot assist, they will contact the AOE directly.

Representative	Building
Patricia Alonso, co-chair	RHS
Sue Densmore co-chair	STC
Sherry Kamyk	NE
Lucy Davine	NE
Ryanne Spaulding	NW
Megan Coloutti	NW
Jen McNeil	RHS
Elaine Beal	RHS
Mary Kay Olson	RIS- 3/4
Sue Tanen	RIS- 3/4
Dana Johnson	RIS- 5/6
Lacey Schwaner	RIS 5/6
Marisa Astin	RMS
Lorraine Bargmann Metz	RMS
Jonathan Place	Allen Street
*please note: Some Longfellow staff is assigned to a specific building rep (depending on where most time is spent)	

General Information: As you know- The Agency of Education (AOE) has moved to an online system to help educators keep an electronic “portfolio” of all professional learning and licensing forms. **All educators should register for the system (called ALiS), even if you are not renewing this year!** Please go to <https://alis.edlicensing.vermont.gov/> and register to create an account. You will provide an email address. This should be an email that you check often (including in the summer).

Please Note: ALiS is not entirely supported in Safari, all work should be done using Google Chrome, Firefox or Internet Explorer only!

The online system counts professional development based on hours, not credits, therefore, every professional development activity can be logged individually (no more combined forms!), however the system currently only accepts whole numbered hours. **ANY paper forms already signed will still be valid and do NOT need to be uploaded.** However, the board will no longer accept new paper forms.

All educators up for renewal must renew using ALiS!

All educators can enter PL at any time they wish. Please seek the assistance of your building rep to help the first time you enter Professional Learning hours as the form needs to be completed a particular way. This will save time when the board meets to approve activities and will help to ensure a smoother approval process. Please **DO NOT** submit the PL to the LSB until all activities have been entered that you would like approved at the next meeting or it will be difficult to enter more. If you have several activities to enter, you can save drafts or take a break by selecting SAVE, you can then go back in and hit submit when they

have all been entered. Please understand that activities must be submitted before a meeting if you would like them looked at during that meeting. We get to as many as we can in the time that we have.

Meeting Dates for 2018-2019:

October 10th, 2018~ 12 to 3pm

December 12th, 2018 ~ 12-3pm

February 13th, 2019 12-3pm

March 20th, 2019 12-3pm

*April 10th, 2019 ~All day

May 8th, 2019~ 12-3 day

June 5th, 2019 ~ 12-3pm

Other Basic Information:

- Level 1 endorsement(s) must complete a minimum of 45 hours (3 Credits) in the endorsement area. At least 15 hours of which must address content specific *Knowledge & Performance Standards* for your endorsement area. This license is renewed every 3 years.
 - Please note: If you are practicing with a Level 1 endorsement and it is up for renewal, you must complete the self-assessment.

- Level 2 endorsement(s) renewing under a current 7 year license must complete a minimum of 135 hours (9 Credits) in the endorsement area. At least 45 of which must address content specific *Knowledge & Performance Standards* for your endorsement area. This license has been renewed every 7 years; anyone currently working under a 7 year license will continue to need the above requirements until the next time they renew. Those renewing this year, and future years to come, will renew for a 5 year license (requirements of that license will be different- see below).
 - Teachers no longer need a portfolio or an IPLP/ IPDP. However, a self-assessment is required using the forms provided by the AOE.

- Level 2 licenses which were renewed last year (2015) and are now 5 years. Level 2 endorsement(s) renewing under a current 5 year license must complete a minimum of 90 hours (6 Credits) in the endorsement area. At least 30 of which must address content specific *Knowledge & Performance Standards* for your endorsement area.

- Some endorsements require specific licenses or credentials (for example- Physical Education and Health must have current CPR and First Aid training, Driver's Education also has additional requirements).

*There has been confusion in the past around approved credits. You may currently have many activities forms signed by the Local Standards Board (maybe well over 135 hours). However, this does not mean that you have the minimum hours required for new learning specific to your content area. Please contact your building representative for clarification if you are unsure if the approved Professional Learning you have qualifies as new learning within your content. If your rep is unsure, they can contact a chair. The AOE has worked to change the electronic PL forms in order to help identify hours as general or "new" learning specific to content to try to avoid confusion (only those activities approved under the **Content and Knowledge** section of the PL Activity form with count as new learning to the specific endorsement selected on the screen. If you have more than one endorsement, it may not apply as new learning to both). More information on specific Knowledge and Performance Standards can be found at-
<http://education.vermont.gov/licensing/professional-standards//endorsement-areas>