

RUTLAND PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF SCHOOL COMMISSIONERS

December 8, 2020 - Amended

School Board Members Present:

Alison Notte, President
Joanne Pencak, Clerk
Brittany Cavacas
Hurley Cavacas, Jr.
Ann Dages
Dena Goldberg
Kevin Kiefaber
Matthew Olewnik
Charlene Seward
Erin Shimp
Cathy Solsaa
Hannah Solimano, Student Representative

Also Present:

Superintendent Bill Olsen
Assistant Superintendent Rob Bliss
Director of Finance Ted Plemenos
Director of Technology Patricia Aigner
Melissa Connor

Members Absent:

Isabella LaFemina, Student Representative

President Notte called the meeting to order at 6:30 pm followed by the Pledge of Allegiance. Chair Notte noted all commissioners are in attendance with the exception of Student Representative Isabella LaFemina.

**CALL TO
ORDER**

Approval of the Agenda – Bid Award Recommendation – Technology Purchases (Item e.) was added to the Consent Agenda. Weighting Study (under New Business) and Superintendent Review Update (under Old Business) were added to the Agenda.

**APPROVAL
OF THE
AGEND**

Motion by Pencak/Seward at 6:32 pm that the Rutland City Board of School Commissioners enter into an executive session with Superintendent Olsen, Assistant Superintendent Bliss and Director of Finance Ted Plemenos for the purposes of discussing collective bargaining matters the general public knowledge of it which would clearly place the Board at a substantial disadvantage.

**MOTION:
EXECUTIVE
SESSION**

Motion passed unanimously.

The Board came out of executive session at 7:00 pm.

**OUT OF
EXECUTIVE
SESSION**

Motion by Seward Goldberg to approve the consent agenda which includes:

**MOTION:
CONSENT
AGENDA**

A. Minutes of Previous Meetings

1. Finance Committee Meeting – 11/1/2020
2. Regular Board Meeting – 11/10/2020
3. Finance Committee Meeting – 11/17/2020
4. Policy Committee Meeting – 11/24/2020

B. Personnel Memo #616 (Attached)

C. Ratification of the Rutland Administrators' Association Contract

D. Bid Award Recommendation – ASC Kitchen Rehab (Attached)

E. Bid Award Recommendation – Technology Purchases (Attached)

F. Second Reading Policies:

1. Policy #1110 – Organization
2. Policy #1120 – Board Authority
3. Policy #1130 – Board Terms
4. Policy #1210 – Board of School Commissioners – Qualifications
5. Policy #1220 – Board Vacancy
6. Policy #7401 – Title IX Sexual Harassment

Motion passed unanimously.

Motion to by Pencak/Seward to reverse the approval of the consent agenda.

**MOTION:
REVERSE
CONSENT
AGENDA**

Motion passed unanimously.

Motion by Pencak/Goldberg to remove Item A. Minutes of Previous Meeting from the Consent Agenda.

**MOTION:
REMOVE
FROM
CONSENT
AGENDA**

Motion passed unanimously.

Motion by Seward/Cavacas (Hurley) to approve the Consent Agenda (without Item A. Minutes of the Previous Meetings.)

**MOTION:
CONSENT
AGENDA**

Motion passed unanimously.

Motion by Pencak/Kiefaber to amend the minutes of the November 10, 2020 Regular Board Meeting to reflect the following correction:

**MOTION:
AMEND
MINUTES**

Under STC Budget (page 2) The Health Careers program expansion is being paused. Only Electrical and Plumbing is being expanded next year. The anticipated ratification should have been December 8th instead of December 10th.

Motion passed unanimously.

Communication – Public Input – None.

**COMMUNI-
CATION**

School Program Update – The First Trimester ended at RIS. Progress reports were sent home with in person students. School pictures are in - a pick up time and reschedule for remote learners will be scheduled. Fourth Grade Orchestra held a virtual concert. Fifth Grade celebrated with a virtual assembly. Northeast and Northwest both did an incredible job with their remote learning weeks. An outside scavenger hunt was held at northwest, combined with a virtual Hero Assembly. Northeast celebrated leadership theme awards. Northeast will be focusing on generosity and helpfulness during December. Consultant Rachel Mark has been working on preparing units of study with the RMS Staff. RMS will celebrate Spirit Week next week. RHS held the first Mascot Advisory Committee Meeting. Honors Bands of Southwest Vermont will be participating in a Solo Festival, a virtual opportunity being offered in lieu of the District Music Festival. December 11, 2020 will be the first Governor's Day. There will be no school on December 11, 2020 and Professional Development will take place for staff.

**STUDENT
REPS'
REPORT**

Central Office – Superintendent's Report – Superintendent Olsen congratulated Patricia Aigner, Director of Instructional Technology, on receiving the Frank Watson Award, presented by VITA Learn. He noted that Brady Geisler was named the Rutland Herald Runner of the Year and Billy Latkin was named the Rutland Herald Golfer of the Year. He recognized Giovanni Falco, Rutland High School Vermont Presidential Scholar and Alecia Caputo, Career and Technical Center Vermont Presidential Scholar. He provided an update for the search for a replacement for Michael Derevjanik, Director the Department of Buildings, Grounds and Transportation. The Committee will hold second interviews tomorrow and hope to have a recommendation to the Board soon. He thanked the community and the Vermont Department of Health for their help in keeping kids learning during this challenging time and respectfully asked that everyone continue to keep the health guidance in mind. He noted that Committee Chairs should contact Cherie Bizzarro with any changes to Committee Meetings (listed on the reverse of the Agenda.)

**SUPERINTEN-
DENT'S
REPORT**

**STC FY22
BUDGET
RATIFICATION**

Stafford Technical Center Budget Ratification – Melissa Connor requested approval of the Stafford Technical Center FY 22 Budget, GEER Grant and Perkins Grant.

**MOTION:
STC FY 22
BUDGET**

Motion by Pencak/Cavacas (Brittany) to accept the FY22 Stafford Technical Center budget as presented with total expenditures of \$5,663,609 resulting in a total tuition of \$17,895.

Commissioner Dages commended Melissa Connor for her work on the FY 22 Budget. Commissioner Dages serves as the representative on the Stafford Board.

Motion passed unanimously

**MOTION:
STC GEER
GRANT**

Motion by Seward/Cavacas (Hurley) to accept the FY21 GEER Grant in support of equipment purchases at Stafford Technical Center in the amount of \$374,721.65.

Motion passed unanimously.

**MOTION:
STC PERKINS
GRANT**

Motion by Kiefaber/Pencak to accept the Federal Carl D. Perkins grant for FY22 for use in support of operation of Stafford Technical Center with an anticipated award amount of \$336,591.

Motion passed unanimously.

FY22 BUDGET

FY22 Budget Presentation and Deliberation – Ted Plemenos, Director of Finance provided an overview of the anticipated FY 22 Budget, noting that we are still waiting for relevant input from the State. He noted a projected decline in overall expenses offsetting some higher costs related to operating expenses and COVID related expenses. The average per pupil cost is estimated at about \$16,900 which is still below the Vermont average. He recapped increases to salary and benefits and reported a projected decline in revenue. He provided an illustration/explanation of the 25 cents on the dollar principle.

Discussion included the small influence that the budget set by the Board has on the tax rate being less than 10% of City taxpayers pay and the fiduciary responsibility to Rutland and all of Vermont. Discussion continued with an explanation of when and how the tax rate gets set. Ted Plemenos noted that a few points change in the CLA (Common Level of Appraisal) can swing the tax rate by 5 cents or more. Once the State sets the education rate, the City combines the education and municipal rates. Mr. Plemenos recommended the City Treasurer's website for a detailed explanation of the calculation. Board Member with questions or a more detailed explanation of the budget may reach out to Ted.

**COMMITTEE
REPORTS**

Committee Reports – Policy Committee Report – Commissioner Olewnik reported that the Committee met to review 1300 series and 1400 series policies. Policy 1345 was tabled to see how the Board Operating Protocols might fit within that policy.

**MOTION:
POLICY
FIRST
READING**

Motion by Olewnik/Solsaa to accept policies for first reading:

- Policy #1310 – The Role of the Board of School Commissioners
- Policy #1320 – Nomination and Election of Board Officers
- Policy #1321 – The Chairperson of the Board of School Commissioners
- Policy #1322 – The Duties and Responsibilities of the Clerk of the Board
- Policy #1330 – Methods of Operation
- Policy #1350 – Employment of Immediate Family of the Board

- Policy #1360 – Student Representative to the Board
- Policy #1410 – Policy Development

**COMMITTEE
REPORTS
(CONT.)**

Motion passed unanimously.

Staff Relations Committee Report – Commissioner Goldberg reported that a first meeting was held with AFSCME last Thursday and 3 additional meetings have been scheduled. Meeting with the REA and REA ESP are scheduled for this Thursday.

It was noted that the budget presentation included information from the Finance/Planning Committee.

Old and New Businesses included discussion about the UVM Weighting Study, the benefit to Rutland if the findings from the study are implemented (re: potential changes to the Equalized Cost Per Pupil Calculation Formula) and Board involvement with the Weighting Study Coalition being spearheaded by the Burlington School District.

**OLD/NEW
BUSINESS**

Motion by Solsaa/Cavacas (Hurley) to have representation from the Rutland City Board of School Commissioners with other school districts on the Weighting Study Coalition.

**MOTION:
WEIGHTING
STUDY
COALITION**

Motion passed unanimously.

Clerk Pencak noted that the Superintendent's Self Evaluation has been received and it will be forwarded to the full Board. The process will be the same as in the past and will include a few corrections so that it will be consistent.

**SUPERINTEN-
DENT
EVALUATION**

Motion by Kiefaber/Cavacas (Brittany) to adjourn at 8:30 pm. Passed.

ADJOURN

Respectfully submitted,

Betty Kapitan, Recording Secretary

TO: Board of Education
FROM: William K. Olsen, Superintendent
DATE: December 3, 2020
RE: Personnel Memorandum – Licensed and Non-Licensed

RESOLVE: That the LICENSED and NON-LICENSED SECTION OF THE PERSONNEL MEMO NO. 616 dated **December 3, 2020**, be approved as recommended by the Superintendent of Schools.

A. LICENSED SECTION ~ None

B. NON-LICENSED SECTION

1. Retirements

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Judith Delpha	Secretary/STC	6/30/2021
Susan Patrick	Paraeducator/NE	6/30/2021

2. Resignation

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>
Margaret Etori	Volunteer Coordinator/NW	12/8/2020



16 November 2020

Ted Plemenos
Chief Financial Officer

Subject: Bid Award Recommendation, ASC Kitchen Rehab, FY 2020 Budget

Ted,

Enclosed are the bids we received for the rehab of the Allen Street Campus Kitchen. This is an approved project in this year's budget. This building is in need of some major projects to ensure the director can meet his teaching goals for his students.

Bidder Name	Bid
Giancola Construction	\$109,390
Russell Construction	\$94,560
VMS Construction	\$94,500
Wright Construction	\$84,737

Recommendation: All bidders are highly competent and can meet the bid specification. I recommend we award the contract for the project to Wright Construction for a total of \$84,737.

Michael Derevjanik
Director of Buildings, Grounds & Transportation



To: Ted Plemenos, Finance Director
From: Patricia Aigner, Director of Technology
Subject: Chromebook 14 G6
Date: 12/07/2020

Rutland City Public Schools put out a request for quotes for the following:

Equipment Details

HP Chromebook 14 G6 - 8gb/32gb	600
<p>Equipment Details</p> <ul style="list-style-type: none"> • 600 HP Chromebook 14 G6 with an Intel CPU, 8gb ram, and an update expiration of 2026 or later • 600 Chrome OS Management Console Licenses • 3-year warranty • Asset tags shipped affixed to the device including serial number of machine on tag—discuss full tag detail and layout request with IT please • Provide a white glove prep process where Chromebooks are configured to work with our organization right out of the box, with zero IT touch” deployment of Chrome devices. Services should include. <ul style="list-style-type: none"> ○ Enrolling in Chrome management ○ Validating policies, including preconfigured Wi-Fi networks ○ Asset tagging ○ Reduced packaging 	

The following bids returned:

Vendor Quotes			
Vendor	Bid Amount	Count	Equipment Detail
Best Buy	\$304,032.00	600	HP Chromebook Enterprise 14 G6
PC Connection	\$234,525.00	600	HP CB14G6 CeIN4020 14 8GB/32 PC
CDW-G	\$209,640.00	600	HP Chromebook 14 G6 - 8gb/32gb

We recommend purchasing from CDW-G, which is the low bid and correct model.